

# Penllyn Community Council

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**Clerk to the Council**  
*Mr AD Williams*  
**13 Wye Close, Barry,**  
**Vale of Glamorgan. CF62 7TF**  
**Phone 07813 318085**  
**Email – [penllyn.community.council@talktalk.net](mailto:penllyn.community.council@talktalk.net)**

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Minutes of an Ordinary Meeting of Penllyn Community Council held  
at the Llansannor Community Hall, City

7.00 p.m. on Monday 10<sup>th</sup> January 2022

Present - Councillors. D.Fardo (Penllyn) Chairman, R.Bevan (Ystradowen),  
S.C. Howells (Ystradowen), L. Tiessen (Penllyn).

Also in attendance Mr AD Williams, Clerk to the Council.

Covid 19 Risk Assessment – Before opening the meeting, the Chair asked all present to confirm they had familiarised themselves, and would comply with, the requirements of the risk assessment which had been sent out with the agenda.

The Chairman welcomed all present to this the first meeting of the new year and expressed his best wishes for the year ahead.

## **166) Apologies for absence.**

Cllrs. R. Austin, M. Bancroft, J. N. Evans, A. Jarvis, E.P. Jarvis, M. Smith, P. Summers; Vale of Glamorgan Cllrs G.A.Cox, A. Parker, T.H.Jarvie

## **167) Declarations of Interest.**

Cllr L. Tiessen in respect of Agenda Item 10 (c).

## **168) To approve the minutes of the Council meeting held on 6<sup>th</sup> December 2021**

**Resolved:** That the minutes be approved.

## **169) Matters arising from the minutes other than that appearing below**

None

## **170) Community Police Matters.**

PC Stuart Elston, together with CPSO's Steve Davies and Owain Reynolds.

The Chairman welcomed PCSO's Davies and Reynolds, recently appointed to the

Cowbridge ward to their first meeting of Council.

The Clerk read out the crime report of occurrences for the four months to 31<sup>st</sup> December 2021 as supplied by PC Elston:

Road traffic collisions / driving etc. (including Operation SNAP) - 3

Burglary – 3

Anti- social behaviour – 3 advised

Theft- 2

Extortion - 0

Animal welfare - 1

PC Elston advised that in respect of road traffic issues operation SNAP poor driving etc. video evidence etc. can be reported to South Wales Police at <https://gosafesnap.wales>, other minor issues can be reported at [https://Something you've seen or heard | South Wales Police \(south-wales.police.uk\)](https://Something you've seen or heard | South Wales Police (south-wales.police.uk))

### **171) Vale of Glamorgan Council matters.**

(A) Highways matters:

(a) Schedule of outstanding and ongoing highways issues.

(i) New issues

(a) Pen-y-lan village – access road condition (Cllr. Summers).

The Clerk reported receipt of correspondence regarding the above which had gone to Vale Council highways.

The Clerk confirmed that he had also copied the correspondence to the Vale and was awaiting a response.

(ii) Ongoing issues

(a) Access to Badgers Brook, St. Owains Crescent, Ystradowen – highways surface (Cllr Evans).

The Clerk reported that as requested he had contacted Vale Council highways regarding the poor condition of the highway surface immediately after turning in off the main Cowbridge road.

The Council responded that the highway would have been regularly inspected and defects would not have reached the Council's intervention levels.

(B) Other Vale Council matters:

(a) Edenbrook Development, public open spaces, attenuation ponds, service charges (Cllr Evans) (Minute 158 (B) (b) December 2021 refers)

The Clerk related current position, as advised to him by Cllr Evans, that the Vale had accepted responsibility for “the ponds and surrounding grass banks within the fenced off areas”.

The position in respect of the maintenance of the public open spaces remains unclear.

## **172) Chair / Member's reports and communication.**

None.

## **173) Delegates reports**

None

## **174) Matters relating to land holding**

(i) Winchfield, Penllyn

(a) Management agreement (Minute 145 (ii) (b) November 2021 refers)(Cllr A. Jarvis)

Clerk advised One Voice Wales unable to assist, Vale Council legal services had been contacted and awaiting response, Clerk continuing enquiries with neighbouring councils.

(ii) Insurance claim -wall near White Cottage, Penllyn (minute 161 (iii) December 2021 refers (Cllr Tiessen)

Broker acting for Wales Environmental has requested all relevant information in support of claim.

## **175) Planning matters Resolved:**

(a) New applications:

Application No.	Location & proposal	Community Council's Recommendation
2020/00971/FUL	<b>The Beeches, Penllyn</b> Two storey extension to existing dwelling to provide recreational amenity space and guest bedroom	“Comment”- That account be taken of the views of neighbours in determining the application.
2020/01260/FUL	<b>Cymle, The Rhiw, Craig Penllyn</b> Proposed new Eco dwelling adjacent to existing property (Cymle) in conjunction with improvements to access and parking provision for both new and existing dwellings (subject to separate application) <b>Note: Revised application, original application December 2020 resolved “Comment - over development, access, neighbours views etc.</b>	Repeat previous “Comment”

2020/01261/FUL	<b>Cymle, The Rhiw, Craig Penllyn</b> Proposed alterations to existing house to provide porch, conservatory and replacement garage with improved access and parking serving both existing dwelling (Cymle) and proposed new dwelling (subject to separate application) <b>Note: Revised application, original application December 2020 resolved “No objection”</b>	Repeat previous “No objection”
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That the recommendations as set out above be forwarded to the Vale of Glamorgan Council

(b) Other – Draft Review report and Draft Replacement Local Development Plan

**Resolved:** The Clerk to write again to Vale Councillors requesting that they be in a position to comment at the next meeting.

(c) Notification of Appeal – 2020/01370/FUL Danygraig, Craig Penllyn – Any additional issues to be with Planning Inspectorate by 28<sup>th</sup> December 2021.

**Resolved:** Nothing further.

## 176) Finance

(a) Payments as follows were approved:

Chq No.	Payee	Details	Amount £.p
655	Mr AD Williams	January 2022 Salary	271.70
656	Vale of Glamorgan Council	Wellfield, Trerhyngyll, Annual playground inspection fee	70.00
657	Mr Barrie Oliver	Annual maintenance works at Salmons Wells – Clearing undergrowth etc.	225.00
658	Infotone	Printer ink	93.06

(b) Banking charges

Clerk reported that HSBC had recently changed their charging policy resulting in charges of approx. £100 pa in respect of the Council’s current account.

## 177) Finance Committee meeting 6<sup>th</sup> December 2021- Budget 2022/23

Council considered the report of the meeting as above.

	LAST YEAR 2020-21		CURRENT YEAR 2021-22			NEXT YEAR 2022-23
	Actual	Budget Original	Expenditure to date	Budget Revised	Budget	Budget Draft
	£	£	£	£	"Growth" / Inflation	£
<b>EXPENDITURE</b>						
Clerk's Salary	5142	5250	3428	5300	200	5450
Clerks telephone & mileage	334	250	197	400	150	400
Insurance	476	475	482	482	25	500
One Voice Wales membership	221	215	232	232	35	250
Training	60	250	30	60	-150	100
Stationary,Printing, Postage etc	304	150	74	150	0	150
External Audit Fee	285	300	0	300	25	325
Internal Audit Fee	100	100	0	200	100	200
IT equipment maintenance	40	50	60	100	50	100
Web site hosting etc	125	150	125	125	-25	125
Badgers Brook Drive:					0	
Grass cutting	0	1000	0	0	-1000	0
R & M Penllyn (Winchfield / Parish Fld):					0	
Grass cutting	1626	1625	1394	1394	0	1625
Contribution	-550	-550	0	-550	-100	-650
Hedge trimming	0	250	0	250	0	250
Tree work	0	0	0	0	0	0
Playground Safety Inspection	0	0	0	25	75	75
R & M Trerhyngyll (Wellfield):						
Grass cutting	1210	1210	1430	1430	265	1475
Hedge trimming	200	200	0	250	50	250
Equipment painting, welding etc	0	1250	0	0	-1250	0
Playground Safety Inspection	69	75	0	75	3	78
R & M Notice Boards	0	50	0	50	75	125
R & M Salmon's Wells						
Grounds maintenance	200	200	0	225	50	250
Replacement benches	0	0	0	0	750	750
Poppy Wreath & Donation	35	35	0	35	0	35
Grants:					0	
Grants - Christmas	315	315	0	315	0	315
Penllyn & Ystradowen newsletters	0	100	0	100	0	100
Chair's allowance	50	50	0	0	0	50
Chairs Chain of Office engraving	0	0	0	0	0	0
Meeting Venue Charges	60	275	0	218	25	300
<b>INCOME - Precept</b>	<b>-11950</b>	<b>-12500</b>	<b>-8334</b>	<b>-12500</b>	<b>-375</b>	<b>-12875</b>
- Bank interest	-6	-22	0	0	22	0
- Wayleaves / rents	-3	-3	-13	-16	0	-3
Surplus / (Deficit)	1657	-750	0	1350	1000	250
<b>BALANCED BUDGET</b>	<b>0</b>	<b>0</b>	<b>-895</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Reserves / cash</b>						
B/fwd in hand	22488	12490		14361		15711
Contribution to/ (from reserves)	1657	-750		1350		250
"Capital" grants playground imps	33012	0		0		0
"Capital" spend playground imps	-42796	0		0		0
C/fwd in hand	14361	11740		15711		15961
Band "D" charge for year	11.42	11.76		11.76	+3%	12.11
No. properties factored to Band "D"	1047	1061		1061		1062
Product	11957	12477		12477		12864

**Resolved:** That the recommendations of the Finance Committee be accepted and that ...

- (a) The Council's budget 2022/23 as set out above be approved, and
- (b) The Council's precept 2022/23 be £12,875 as set out above.

### (178) Clerks' correspondence & Other urgent matters

None

### Date of next meeting

Next meeting: 7<sup>th</sup> February 2022, 7 pm, Llansannor community hall.

**Signed:**

**Chair**

**Date:**