

# Penllyn Community Council

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**Clerk to the Council**  
*Mr AD Williams*  
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Minutes of an Ordinary Meeting of Penllyn Community Council held remotely at  
7.30 p.m. on Monday 4<sup>th</sup> January 2021

Present: Councillors S.C.Howells (Ystradowen) Chair., M. Bancroft (Llansannor), J. E. Evans (Ystradowen), D.Fardo (Penllyn), A. Jarvis (Ystradowen), M. Smith (Ystradowen), P. Summers (Penllyn).

Chair opened meeting by thanking all present for their attendance expressing her best wishes for a happy new year.

## **1) Apologies for absence.**

Cllrs. R. Austin and E.P.Jarvis; Vale of Glamorgan Councillors G.A.Cox, T.H.Jarvie, and A. Parker.

## **2) Declarations of Interest.**

None

## **3) To approve the minutes of the Council meeting held on 7<sup>th</sup> December 2021.**

**Resolved:** That the minutes be approved, with the addition of Cllr J. Evans to the Finance committee membership.

## **4) Confirmation of Chair's Actions**

(i) Planning Application 2020/00763/FUL - Due to the need to respond to the Vale Council within the 21 day "window" of opportunity allowed for such observations. (Minute No. 8 below refers)

(ii) Other financial commitments – Well Green, Trerhyngyll – Acceptance of All Wales Play Capital Funding grant £22,443 due to the need to complete the project by 31<sup>st</sup> March 2021. (Minute No. 10 (ii) (a) below refers)

**Resolved:** That the Chair's actions as above be approved.

## **5) Matters arising from the minutes other than that appearing below**

None

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## **6) Community Police Matters.**

(a) Crime report

None

## **7) Vale of Glamorgan Council matters.**

(A) Highways matters:

(a) Schedule of outstanding and ongoing highways issues

New issues

(i) Ash Hall Rd., Ystradowen - traffic issues.

Cllrs M. Smith and A. Jarvis raised concerns regarding recent incidents with large articulated vehicles in lanes around Ash Hall Rd., Ystradowen.

**Resolved:** Clerk to pursue matter with PC Elson and the Vale Council highways regarding suitable signage and possible Traffic Regulation Orders.

(ii) Ffald Lane, Ystradowen - traffic issues

Cllr Bancroft raised similar concerns regarding courier vehicles in the area as above and whether the lane in question could be made “one way only”.

**Resolved:** Clerk to contact Vale Council highways.

(iii) Trerhyngyll – Flooding

Cllr Bancroft raised concerns regarding recent occurrences as above, stream from Well Green deep flooding road in vicinity of property Charmel, culvert requires jetting

**Resolved:** Clerk to refer matter to Vale Council highways.

(B) Other Vale Council matters:

(ii) Edenbrook Development, attenuation ponds (Cllr Evans) (Minute No. 251 (B) (ii) December 2020 refers)

Cllr Evans advised regarding the continuing impasse regarding property miss-connections, Bellways now in negotiation with individual owners.

**Resolved:** Clerk to write to the Vale Council requesting a progress report.

## **8) Chair / Member's reports and communication.**

None

## 9) Delegates reports

None

## 10) Matters relating to land holdings

(i) Salmon's Wells – maintenance (Cllr Fardo) (Minute No.254 (i) (b) December 2020 refers)

Replacement benches - Chair updated Council regarding obtaining funding.

(ii) Well Green, Trerhyngyll

(a) Children's play area.

The Chair advised that she had been successful in obtaining funding from the Vale Council under the All Wales Play Capital Funding programme in the sum of £22,443, works to be completed by 31<sup>st</sup> March 2021.

### Resolved:

(i) Quotations be invited.

(ii) A working party be established to consider quotations received and to make recommendations.

(iii) In view of the short timescale, delegated authority be granted to the Clerk in consultation with the Chair to accept the most suitable quotation.

(b) Replacement gate – Quotations being sought for two part gate

## 11) Planning matters

(a) The following Planning Applications were considered:

Application No.	Location & proposal	Community Council's Recommendation
2020/01525/FUL	<b>Land at the new roundabout to the A48, North West of Cowbridge</b> Display of 2 X entrance features constituting adverts for ongoing housing development	No objection
2020/01508/FUL	<b>12, Badgers Brook Rise, Ystradowen</b> Rear single extension and garage conversion	Comment – Concern is expressed regarding access issues possibly across public open space.
2020/01434/FUL	<b>Existing Shed, Accessed via the junction with Ruthin Road via Penllyn Court, Penllyn</b> The provision of a new biomass boiler within the existing shed building, the only external	No objection

	alteration being the provision of a new flue.	
2020/00920/FUL	<b>The Stables, City</b> Demolition of existing garage and construction of new 2 storey extension to west of existing dwelling with garage/basement area beneath and alterations to existing driveway	No objection
2020/00763/FUL	<b>Badgers Hollow, Graig Penllyn</b> Proposed alterations to form new separate access to Badgers Hollow to improve visibility standards. (Amended further details)	See Chair's Delegated Actions " August 2020; repeat again here, Comment – Request that you take account of the concerns of neighbours in determining the application"

**Resolved:** That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

## 12) Finance – Payment of accounts etc

**Payments as follows were approved:**

Chq No.	Payee	Details	Amount £.p
600	Mr AD Williams	December 2020 Salary	271.46
601	Mr Barrie Oliver	Annual maintenance works at Salmons Wells – Clearing undergrowth etc.	200.00
602	Cllr Sara Howells	Chairs allowance 2020/21	50.00
603	Allan Williams	Well Field hedge cutting	240.00

**13) To consider the report of the Finance Committee meeting 30<sup>th</sup> December 2020 – (a) Budget 2021/22**

PENLLYN COMMUNITY COUNCIL - FINANCE COMMITTEE meeting 31st December 2020						AGENDA ITEM 2
<u>BUDGET 2021/22</u>						
	LAST YEAR 2019-20		CURRENT YEAR 2020-21			NEXT YEAR 2021-22
	Actual	Budget Original	Expenditure to date	Budget Revised	Budget	Budget Draft
	£	£	£	£	"Growth" / Inflation	£
EXPENDITURE						
Clerk's Salary	5240	5250	2935	5250	0	5250
Clerks telephone & mileage	286	250	175	250	0	250
Insurance	470	475	475	475	0	475
One Voice Wales membership	210	215	210	210	0	215
Training	35	250	0	0	0	250
Stationary,Printing, Postage etc	76	100	130	130	50	150
IT equipment purchase	973	0	0	0	0	0
External Audit Fee	0	240	0	240	60	300
Internal Audit Fee	100	100	0	100	0	100
IT equipment maintenance	0	50	40	50	0	50
Web site hosting etc	125	150	125	125	0	150
Badgers Brook Drive:					0	
Grass cutting	0	1000	0	0	0	1000
R & M Penllyn (Winchfield / Parish Fld):					0	
Grass cutting	1353	1400	1625	1625	225	1625
Contribution	-450	-450	0	-550	-100	-550
Hedge trimming	0	250	0	250	0	250
Tree work	140	0	0	0	0	0
R & M Trerhyngyll (Wellfield):					0	
Grass cutting	990	990	1210	1210	220	1210
Hedge trimming	0	150	0	200	50	200
Equipment painting, welding etc	0	250	0	2250	1000	1250
Playground Safety Inspection	67	75	0	70	0	75
R & M Notice Boards	0	50	0	0	0	50
R & M Salmon's Wells	175	178	200	1200	22	200
Poppy Wreath & Donation	35	35	0	35	0	35
Grants:					0	
Grants - Christmas	315	315	0	315	0	315
Defibrillators	1500	750	0	0	-750	0
Grants - Comm centres	0	1000	0	0	-1000	0
Penllyn & Ystradowen newsletters	0	100	0	0	0	100
Chair's allowance	0	50	0	50	0	50
Chairs Chain of Office engraving	10	0	0	0	0	0
Meeting Venue Charges	220	275	0	0	0	275
INCOME - Precept	-11650	-11950	-7966	-11950	-550	-12500
- Bank interest	-16	-20	-6	-7	-2	-22
- Wayleaves	-3	-3	-3	-3	0	-3
Contribution to / (- from reserves)	-201	-1525	0	-1525	775	-750
BALANCED BUDGET	0	0	-850	0	0	0
Reserves / cash						
B/fwd in hand	14216	12366		14015		12490
Contribution to/ (from reserves)	-201	-1525		-1525		-750
C/fwd in hand	14015	10841		12490		11740
Band "D" charge for year	11.2	11.42		11.42	+3%	11.76
No. properties factored to Band "D"	1040	1047		1047		1061
Product	11648	11957		11957		12480

**Resolved:** That:

(a) The Council's budget 2021/22 as set out above be approved.

(b) The Council's precept 2021/22 be £12,500 as set out above.

**(b) Annual Accounts 2019/20, conclusion of audit, report of the external auditor. (The Public Audit (Wales) Act 2004 and The Accounts & Audit (Wales) Regulations 2014)**

As required, the Council considered the external auditors report on the Council's accounts for the year ended 31<sup>st</sup> March 2020.

The Clerk reported that public notice of the conclusion of the audit had been given.

**Resolved:** That the report as above be noted.

#### **14) Cheque signing – Bank mandate**

Chair & Clerk advised that the new mandate is in place, all Members other than Cllrs Bancroft and Tiessen recently appointed, and Cllrs Austin & Smith, are signatories.

#### **15) Councillor vacancy – Penllyn ward**

Dr Lars Tiessen having attended the December meeting of Council and confirmed his continued interest in joining the Council, Members unanimously agreed to his co-option.

**Resolved:** That Dr Lars Tiessen be co-opted as above.

#### **17) Establishment Committee**

The Chair reported on the need to establish a committee as above.

**Resolved:** Chair, Vice Chair and Cllr Summers be appointed.

#### **18) Clerks correspondence**

Parish Field, Graig & Penllyn Residents Assoc. – Email updating Council on negotiations with National Resources Wales.

**Resolved:** Defer consideration to next meeting

#### **19) Any other business**

Nothing further.

#### **Date of next meeting**

Next meeting: 1<sup>st</sup> February 2021, 7 pm.

**Signed:**

**Chair**

**Date:**

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