

# Penllyn Community Council

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*Clerk to the Council*  
*Mr AD Williams*  
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Minutes of an Ordinary Meeting of Penllyn Community Council held  
at the Llansannor Community Hall, City

7.30 p.m. on Monday 1st September 2025

Present – Councillors D. Fardo (Penllyn) Chairman, J.Baker (Ystradowen), M. Bancroft (Ystradowen), P. Eslambolchillar (Penllyn), H. Harbour (Ystradowen), S.C Howells (Ystradowen), A. Jarvis (Ystradowen), E.P. Jarvis (Llansannor), P. Summers (Llansannor). L. Tiessen (Penllyn).

Also in attendance : Mr A. D Williams, Clerk to the Council.

The Chairman opened the meeting by welcoming Cllr Julian Baker to his first Council meeting.

Cllr Baker duly provided the Clerk with his “Acceptance of Office” and “Register of Interests” forms.

## **116) Apologies for absence**

Councillors: C. Roach.

## **117) Declarations of interest under the Council’s Code of Conduct**

None.

## **118) To approve the minutes of the Council meeting held on 7<sup>th</sup> July 2025.**

**Resolved:** The draft minutes be approved.

## **119) Matters arising from minutes other than appearing below**

(a) Vale Council Public Services Board – Nomination of Community & Town Council delegate (Minute 106(b) refers)

**Resolved:** Cllr Summers be nominated

(b) Review of highway 20MPH speed limits - Welsh Government revised guidance. (Minute 104 (c) refers)

Cllr A Jarvis updated Council on her exchange of correspondence 4<sup>th</sup> July 2025 with Vale Councillor Brooks, Deputy Leader, advising that the “listening phase” of the review as above had been concluded, that the Vale Council now had a list of roads, including the A4222 at Ystradowen, where the speed limit will be reviewed, “the results of which will be published on our website in the coming weeks”.

Cllr Jarvis then apprised Council that she had been contacted by Ystradowen Community & Sports Association (YC&SA) regarding this matter and been invited to attend a meeting of the association to be held 16<sup>th</sup> September 2025.

## **120) Community police matters**

No police attendance, written report as below for month of July 25 received from PCSO Stephen Davies.:

Burglary 2

Anti-social behaviour 1

## **121) Vale Council Matters**

(a) Highways matters :

- (i) New sign request - Lane ,Graig Penllyn to Ruthin quarries, “Unsuitable for HGV’s” large vehicles causing access problems to emergency vehicles (Cllr EP Jarvis)

**Resolved** : Clerk to pursue with Vale Council.

- (ii) Existing signs, “Unsuitable for HGV’s” south of Llansannor school, requires maintenance, “Playground” Trerhyngyll requires maintenance.

**Resolved** : Clerk to pursue with Vale Council.

(b) Other:

- (i) Brigham Farm , Llansannor – Land stripping (Cllrs EP Jarvis & Summers)  
Concern was expressed in respect of works as above that are of considerable concern to local residents.

**Resolved** : Clerk to pursue with relevant Vale planning and enforcement.

## **122) Chair and Members reports and communications**

Invitation from Cowbridge Town Council to attend meeting 12<sup>th</sup> September 2025 to consider “matters of common interest”. Cllr Summers attending.

## 123) Delegates reports

None

## 124) Matters relating to land holding

(a) Grass cutting contracts 2026/27

**Resolved:** Applications be invited from suitable contractors.

(b) Winch field and Well Green playground annual inspection reports – Clerk reported that these had been circulated 5<sup>th</sup> August 2025 to Cllrs Bancroft and Tiessen for any necessary remedial actions arising from the reports.

**Resolved:** Noted

## 125) Planning applications

(a) The following Planning Applications were considered:

Application No.	Location & proposal	Community Council's Recommendation
2025/00745/FUL	<b>"The Paddocks", lane Graig Penllyn to Penllyn via Vistla Farm</b> - Convert existing dormer to two storey house.	No objection
2025/00780/FUL	<b>Newton House Farm, Lane - Junction Maendy Road Via Newton, Newton</b> - Application for Change of Use of Building to Stables and Commercial Livery	No objection
2025/00787/FUL	<b>Clare Garden Village, Land at North West Cowbridge, Cowbridge</b> - Engineering works associated with the widening and deepening of a surface water drainage channel and creation of new SuDS drainage basin, translocation of existing hedge and associated drainage connections, landscaping and public realm works.	No objection

**Resolved:** That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

(b) Other:

- (i) Afan Ddaw Solar and Energy Storage Project, solar farms and battery storage facilities in the thaw valley – Cllr Summers reported on his exchange of correspondence with Planning & Environment Decisions Wales (PEDW)

which confirmed the status of the project being at a very early stage and the flexibility of any existing proposals.

- (ii) “Tenewith”, Trerhyngyll. 2023/00380/FUL (Minute 92 (b) (1) June 2025 refers) – Cllr Bancroft again raised this matter and noted that nothing had been heard from Vale Enforcement since 10<sup>th</sup> July 2025 that they had “written to the owner and asked that they confirm their intentions regarding the planning permission. I am awaiting a response from them at the moment.”

**Resolved:** That the Clerk write further to Vale Planning Enforcement requesting a further update on the situation.

- (iii) Ty Carrig , City (2023/00951/FUL) (Minute 92 (b) (ii) June 25 refers) – Cllr Summers reported that the expected works had been started in that ‘The Sign’ had been erected and some work with National Grid had been undertaken in the car park. As yet nothing had been done to the retaining wall and we were still waiting to see if and when this was work will be carried out.

**Resolved:** That the Clerk write further to Vale Planning Enforcement requesting a further update on the situation.

## 126) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
844	HMRC	PAYE & Employers NI 2 <sup>nd</sup> .Qtr 2025/26	420.10
845	Mr AD Williams	September 2025 salary(Inc 3.2% pay award backdated to 1.04.25)	517.07
846	Mr AD Williams	Clerk’s expenses & disbursements	429.22
847	Vale of Glamorgan Council	Wellfield, Trerhyngyll, quarterly playground safety inspections 2024/25	345.35

**Resolved:** Schedule of payments as above be approved.

(b) Banking arrangement changes – Clerk updated Council on progress.

(c) Local Government Services Pay Award 2025/26 – Clerk advised that whilst the pay award of 3.2% backdated to 1<sup>st</sup> April 2025 was within the approved estimate, the substantial reduction in Employers NI threshold had not been provided for and would result in an overspend on the budget head of £275 2025/26.

**127) Members allowances 2025/26 – report of the Independent Remuneration Panel**

Clerk reported on receipt of the above and that the basic entitlement had remained unchanged from last year vis £208.

**Resolved :** Payments be made in accordance with the report.

**128)Members Training Programme 2025/26.**

Will proceed as required.

**129) Any other business**

None

**130) Date time next meeting**

Next meeting Monday 6<sup>th</sup> October 2025, 7pm.

**Signed:**

**Chair**

**Date:**