

# Penllyn Community Council

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**Clerk to the Council**  
*Mr AD Williams*  
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Minutes of an Ordinary Meeting of Penllyn Community Council held at  
Llansannor Community Hall, City at 7.00 p.m. on Monday  
7<sup>th</sup> October 2019

Present – Councillors D. Fardo (Penllyn) Chair, D.R. Austin (Penllyn),  
J. E. Evans (Llansannor), A. Jarvis (Ystradowen), E.P. Jarvis (Llansannor), M.R. Lewis  
(Ystradowen), E.G. Petty (Penllyn), M. Smith (Ystradowen).

Also in attendance: Mr A.D. Williams, Clerk to the Council; Vale of Glamorgan  
Councillors G.A. Cox, and A. Parker.

**105) Apologies for absence.**

Cllrs. S.C. Howells, Vale Cllr T.H. Jarvie.

**106) Declarations of Interest.**

None.

**107) To approve the minutes of the Council meeting held on 7<sup>th</sup> October 2019.**

**Resolved:** That the minutes be approved.

**108) Community Police Matters.**

No police attendance.

Other matters:

None

**109) Vale of Glamorgan Council matters.**

(A) Highways matters:

(Cllr EP Jarvis)

(i) Fallen tree -unclassified road – City to Graig Penllyn – road jct to left, past Pont y  
Rhyd – reported to Vale Council 30.09.19

(ii) Road conditions very poor- unclassified road – City to Llanharry – west of Cae-Rhys-Ddu - reported to Vale council 30.09.19

(iii) Ongoing problems with road flooding at former railway bridge east of Newton – Cllr Jarvis to provide Clerk with photographic evidence for the Vale.

(Cllr Petty)

(iv) Road condition, steep road, lower Graig Penllyn to Cae Redyn, progressive migration of road edge and drainage into garden of adjacent properties – reported to Vale Council 24.02.19 – Clerk to refer correspondence to Cllr Cox to pursue with Vale.

**Resolved:** Matters to be added to schedule of ongoing highways issues.

(B)Other Vale Council matters:

(Cllrs Evans, Fardo, Jarvis and Smith)

New refuse collection / recycling arrangements (Minute No.94 (e) September 2019)

Continuing numerous concerns regarding collections not made, bags blown around in the wind, “black bag” collection in transition period, collection / distribution of new recycling bags – Cllr Cox agreed to pursue further with Vale officers.

**Note: Vale of Glamorgan Councillors GA Cox and A. Parker left meeting following consideration of the matter as above.**

#### **110) Chair / Member’s reports and communication.**

None.

#### **111) Delegate Reports.**

Llangan Primary School – governorship.

Cllr Petty confirmed that he had “stood down” from the above and that the resulting vacancy would be filled through Llangan Community Council.

#### **112) Matters relating to land holdings**

(a) Environmental Wales Act 2016 Sec 6 – Duty to publish plan to maintain and enhance biodiversity.

**Resolved:** Defer pending further advice from Welsh Government

(b) Wellfield, Trerhyngyll

(i) Ongoing maintenance standards (Minute 97 (a) (i) September 2019 refers)

Cllr. Smith referred to the continued grass cutting by the Vale Council, also the current

boggy conditions on site.

The Clerk confirmed that he had provided the Chair with a draft of a “flier” for distribution to Trerhyngyll residents.

(ii) Annual children’s playground inspection report (Minute 97 (a) (iii) September 2019 refers)

Council as above resolved that clarification be sought regarding the frequency of inspections required.

The advice received from Mr Gary Watkinson, Independent Playground Inspections Ltd., email 21.09.19 refers, is as set out below:

“BS EN 1176-7 :2008 recommends the following inspections:

a) Routine visual inspection

To identify obvious hazards that can result from vandalism, use or weather conditions, e.g. broken parts or broken bottles. For playgrounds subject to heavy use or vandalism, daily inspections of this type may be necessary

b) Operational inspection

A more detailed inspection to check the operation & stability of equipment, especially for any wear. This inspection should be every 1 to 3 months, or as indicated by the manufacturer's instructions. Special attention should be given to "sealed-for-life" parts

N.B. Examples of visual & operational inspection points are cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) & structural integrity.

c) Annual main inspection

To establish the overall level of safety of equipment, foundations & surfaces, e.g. compliance with relevant standards, including any changes made as a result of the assessment of safety measures, effects of weather, presence of rotting or corrosion & any change in level of safety of equipment as a result of repairs made, or of added or replaced components. Special attention should be given to "sealed-for-life" parts.

N.B. The annual main inspection may involve excavation or dismantling of certain parts. Additional measures might be necessary to detect other possible deterioration of the structure.

Inspection schedule

BS EN 1176-7, Sec. 7.1, to prevent accidents, the owner or operator should ensure that an appropriate inspection schedule is established & maintained for each playground. This should take into account local conditions & the manufacturer's instructions that can effect the necessary inspection frequency. The schedule should list the components to be inspected at the various inspections & the methods of inspection.

BS EN 1176-7, Sec. 7.2, if serious defects that might put safety at risk are discovered during the inspection, these should be corrected without delay. If this is not possible, the equipment should be secured against use, e.g. immobilization or removal. Where a pieces of equipment is to be removed from site, for example for maintenance, any

anchorages or foundations left in the ground should be removed or safeguarded & the site made safe.”

(c) Council owned land – Registry of title

**Resolved:** Clerk to make suitable enquiries.

### 113) Planning matters

(a) The following Planning Applications were considered:

<b>Application No.</b>	<b>Location &amp; proposal</b>	<b>Community Council's Recommendation</b>
2019/01055/LAW	<b>Tafan Bach Farm, Trerhyngyll</b> Two storey rear extension	No comment.
2019/00947/FUL	<b>1, Pen Y Bryn, Trerhyngyll, Cowbridge</b> Two storey extension to side and rear and single storey rear extension	Request VoG that neighbour's concerns be noted.
2019/00859/FUL	<b>The Laurels, Graig Penllyn</b> Change of garage door to a set of bi-folds	No objection.
2019/00733/FUL	<b>Argoed Uchaf, Llanharry</b> Demolition of the existing two storey dwelling and proposed replacement dwelling	Comment as previously.
2019/00467/TPO	<b>3, Court Drive, Llansannor</b> Remove Pine tree and carry out reduction works to Oaks, Willow and Cherry	Not considered as not previously listed and as already approved by VoG.

**Resolved:** That recommendations as set out above be forwarded to the Vale of Glamorgan Council.

(b) The following Planning updates, previously reported applications, decisions etc. since last meeting were considered.

<b>Application No.</b>	<b>Location &amp; proposal</b>	<b>Community Council's recommend'</b>	<b>Vale Council decision</b>
2019/00841/SC1	<b>Land at Red Farm, Llangan</b> Request for EIA Screening Opinion	No comment	Not required
2019/00838/FUL	<b>Neveleon, Graig Penllyn</b> Two storey side extension with balcony to front and single storey rear extension with internal remodelling	No objection	Approved
2019/00781/FUL	<b>Wayside Cottage, Cowbridge Road, Talygarn</b> Proposed alterations and extension to existing cottage to form 4 bedroom house, including detached garage as approved 2016/00878/FUL	No objection	Refused
2018/00467/TPO	<b>3, Court Drive, Llansannor</b> Remove Pine Tree and carry out reduction	Not considered	Approved

	works to Oaks, Willow and Cherry		
2019/00162/FUL	<b>Penllyn Estate Farm, Llwynhelig, Cowbridge</b> Erection of a new building to house a farm shop, cafe and associated facilities along with a new carpark and private access track from the A48. The application is a replica of that already approved under TP 2018/00607/FUL with amendments to the internal layout and the enclosing of the loading bay with a fence	No objection	Approved

**Resolved:** Noted.

#### **114) Finance – Payment of accounts etc**

**(a) Payments as follows were approved:**

<b>Chq No.</b>	<b>Payee</b>	<b>Details</b>	<b>Amount £.p</b>
533	Countrywide	Winchfield grass cutting September 2019	541.00
534	Mr AD Williams	October 2019 salary.	264.00
535	Allan Williams	Wellfield grass cutting September 2019	132.00

#### **115) Annual Accounts 2018/19 – Conclusion of audit, report of the external auditor.**

(The Public Audit (Wales) Act 2004 and The Accounts & Audit (Wales) Regulations 2014)

The Clerk reported that public notice of the conclusion of the audit had been given, Council considered the audit report as required above.

**Resolved:** That the report as above be noted.

#### **116) Standing Orders and Financial Regulations - Review**

Members were circulated with a draft document for consideration as above.

**Resolved:** Members to provide Clerk with any amendments for further consideration.

#### **117) Clerk's Correspondence**

Local Government Elections – Local Authorities (Change of Years of Ordinary Elections (Wales) Order 2019

Notification received from Welsh Government that the current term of office of

Members had been extended to five years vis May 2022 to avoid a clash with the next National Assembly elections in 2021. WG has further advised that it is their intention to make five year terms of office the norm.

### **118) Any other business**

Member vacancies - Ystradowen and Penllyn wards.

Cllr Jarvis advised Council that Mr Phil Summers a resident of Llansannor had expressed an interest in joining the Council.

**Resolved:** That the Clerk write to Mr Summers inviting him to attend at the next meeting of Council.

### **Date of next meeting**

Next meeting: 4<sup>th</sup> November 2019 7 pm, Llansannor Community Hall.

**Signed:**

**Chair**

**Date:**

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