

Penllyn Community Council

Clerk to the Council
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Minutes of an Ordinary Meeting of Penllyn Community Council held
at the Llansannor Community Hall, City

7.30 p.m. on Monday 7th July 2025

Present – Councillors D. Fardo (Penllyn) Chairman, A. Jarvis (Ystradowen), C. Roach (Penllyn), P. Summers (Llansannor). L. Tiessen (Penllyn).

Also in attendance : Mr A. D Williams, Clerk to the Council.

101) Apologies for absence

Councillors: M. Bancroft P. Eslambolchillar, H. Harbour, S.C Howells, & E.P. Jarvis.

102) Declarations of interest under the Council's Code of Conduct

None.

103) To approve the minutes of the Council meeting held on 2nd June 2025.

Resolved: The draft minutes be approved.

104) Matters arising from minutes other than appearing below

- (a) Boundary Commission – Vale Council Ward electoral arrangements methodology consultation. (Minute 96 refers)

The Clerk confirmed Council's response had been submitted to the Commission.

- (b) Llansannor & Llanharry CIW School, Active Travel Plan (Minute 72 (c) May and 86(b) refer)

Cllr Summers had circulated to all Members a copy of the school's Active Travel Plan as approved by the Governors at their meeting 2nd July 2025.

Resolved: That the school's Active Travel Plan be fully supported.

- (c) Review of highway 20MPH speed limits - Welsh Government revised guidance. (Minute 88 June 25 refers)

Cllr A Jarvis reported on responses she had received from her letters / emails to Vale Cllrs Brooks and Wilson, and highways manager Mr Mike Clogg.

Due to summer recess further consideration deferred to next meeting.

105) Community police matters

No police attendance, written report as below for month of June 25 received from PCSO Stephen Davies.:

No occurrences.

106) Vale Council Matters

(a) Highways matters :

(i) Finger posts direction signs Newton east end, Aberthin Llanharry road (Cllr Summers) – Replaced

(ii) School Sign and post on the Abertin /Llanharry road as you approach the school heading towards Llanharry - Replaced

(b) Other:

Vale Council Public Services Board

The Vale Council's Community Liaison Committee is seeking a representative to serve on the Council's Public Services Board.

The Public Service Boards in Wales are statutory bodies established under the Well-being of Future Generations (Wales) Act 2015 to improve collaboration across public services and address the well-being needs of local communities. Each board is responsible for assessing and addressing the well-being needs of its area.

Resolved: Defer to next meeting

107) Chair and Members reports and communications

(a) Chairman confirmed he would be attending the Cowbridge "Placemaking" launch to be held tomorrow 8th July 2025.

(b) Cllr Summers reported than he had deputised for the Chairman and attended the Cowbridge "Civic Sunday Service" the previous day 6th July 2025.

108) Delegates reports

(a) One Voice Wales.

None

Cllr Summers had circulated to all Members copies of the following agendas and reports:

(b) Llansannor and Llanharry CIW School , Governors meeting 2nd July 2025

Main issues of note are the minutes of the previous meeting of Governors held 12th March 2025, Head Teachers report , and the Schools Active Travel Plan (Minute 104 (b) above refers).

(c) Vale Council Community Liaison Committee meeting 1st July 2025

Main issues of note are the Vale Council's submission to Boundary Commission – Vale Council Ward electoral arrangements methodology consultation, and a request for nomination to the Public Service Board (Minute 106 (b) above refers).

The minutes can be viewed at : [Decision Notice](#)

109) Matters relating to land holding

None.

110) Planning applications

The following Planning Applications were considered:

Application No.	Location & proposal	Community Council's Recommendation
2025/00526/FUL	1,The Cottage, Pentre Meyrick - Two storey rear extension, replacing windows, external and internal alterations and new porch.	No objection
2025/00484/FUL	Llanfrynach Farm, The Milk Shed, Cowbridge - Retrospective approval to milk shed porch, and regularisation of products sold in addition to milk.	No objection

Resolved: That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

111) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
838	HMRC	Employers NI 1 st Qtr 2025/26 - (£57.25 less £.20 adj)	57.05
839	Mr AD Williams	July 2025 salary on account	436.00
840	Mr AD Williams	August 2025 salary on account	436.00
841	Evan D. Rosser	Grass cutting Winchfield – May to June 25 – 3 No. cuts @ £220+ VAT - Min. 77 refers - £792.00	
	Evan D. Rosser	Grass cutting Wellfield – April to June 25 - 4 No. cuts @ £ 150 + VAT – Min. 52 refers – £720.00	1512.00
842	Infotone Imaging Supplies Ltd.	Printer ink	151.00
843	P. Summers	Chairman's chain engraving	25.00

Resolved: Schedule of payments as above be approved.

(b) Wales Audit Office, Report of the External Auditor, 2023/24 Accounts

Council considered the report as above.

Resolved: That the report, unqualified audit opinion, be noted.

112) Members Training Programme 2025/26.

Will proceed as required.

113) Councillor vacancy - Ystradowen.

Council previously resolved to fill the above vacancy through co-option and to advertise its intention to do so. (Minute 132 September 2024 refers)

In response to the above, Mr Julian Baker had expressed his interest in joining Council and had attended the June meeting in an observer capacity.

Resolved: That Mr Julian Baker be co-opted to the vacant seat in Ystradowen.

114) Any other business

Llansannor Community Hall – Booking conditions.

Resolved: Receipt of the above be acknowledged as requested

115) Date time next meeting

Next meeting Monday 1st September 2025, 7pm.

Signed:

Chair

Date: