

# Penllyn Community Council

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**Clerk to the Council**  
*Mr AD Williams*  
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Minutes of an Ordinary Meeting of Penllyn Community Council held  
at the Llansannor Community Hall, City

7.30 p.m. on Tuesday 6<sup>th</sup> May 2025

Present – As Annual Meeting.

Also in attendance: As Annual Meeting.

## **69) Apologies for absence**

As Annual Meeting.

## **70) Declarations of interest under the Council's Code of Conduct**

None.

## **71) To confirm the minutes of the Council meeting held 7<sup>th</sup> April 2025.**

**Resolved:** The draft minutes of the meeting be approved.

## **72) Matters arising from minutes other than appearing below**

(a) Planning “Tenewith”, Trerhyngyll. 2023/00380/FUL (Minute 53 (b) refers) - Clerk confirmed he had written to Vale Council ,Planning,the response received 15<sup>th</sup>. April 2025 “ Thanks for bringing this to our attention, I have forwarded your email onto the Council’s Planning Enforcement team to investigate”.

(b) Play Capital Funding / Vale’s Play Sufficiency Assessment / Play sufficiency workshop 29<sup>th</sup> April 2025

The Clerk had previously circulated to all Members details of funding available as above, closing date for applications having now been extended to 9<sup>th</sup> June 2025.

Cllr Howells advised that unfortunately she had been unable to attend the workshop as above.

Discussion ensued as to possible applications being submitted in respect of the children's playgrounds at Graig Penllyn, Trerhyngyll and Ystradowen.

- (c) Llansannor & Llanharry CiW Primary School , parking and associated issues (Minute 47 (a)) (Cllr Summers, "Minor Authority governor") – Site meeting took place on 30<sup>th</sup> April 2025, attended by the Chair, Cllr Summers, other school governors, Head and Deputyhead Mistress, Vale Cllrs Birch and Wilson and Mike Clogg highways engineering manager.

Outcome of the meeting was that the school should press ahead with its School Active Travel Plan (SATP), Vale cabinet members offered the school assistance with this, following which further consideration could be given to the various options available vis land purchase for car parking, speed limits, changes to traffic flow, review of school transport services etc.

Other matter discussed with the Vale councillors comprised of the ongoing issues around the "20 MPH speed limit" anticipated Welsh Government revised guidance, impression gained was that this would not be forthcoming any time soon, also Vale highways had purchased a software licence providing data on traffic flows / speeds etc.

### **73) Community police matters**

No police attendance, written report as below for month of April 2025 received from PCSO Davies subsequent to the meeting (included for completeness only) :

Road traffic – x 1

Anti-Social behaviour x 1.

### **74) Vale of Glamorgan Council Matters**

- (a) Turning area, The Rhiw , Graig Penllyn (Cllr Tiessen) – Residents had raised concerns regarding the parked cars in this area causing problems for the turning of larger commercial vehicles.

The Clerk reported that he had written to Vale highways requesting that double yellow lines and no parking signs, as requested by the residents, be reinstated.

- (b) "Greenlinks" Community Transport(Chair) - The Clerk had circulated, back in March this year, a request from this organisation to make a presentation to Council.

Chair reported that she had met with the "Greenlinks" manager who unfortunately was unable to attend any evening meetings.

Chair advised that she had been given "Greenlinks" fliers and posters which she would forward on to Members for display in the Council's notice boards, village hall's and at other suitable venues.

- (c) Pentre Meyrick crossroads (Cllr E.P. Jarvis) – Concerns regarding the adequacy of the junction in light of increased traffic flow.

**Resolved:** Clerk to write to Vale highways.

## **75) Chairman and members reports and communications**

None

## **76) Delegates reports**

(a) One Voice Wales (Cllr Summers) - Area Committee meeting 14<sup>th</sup> April 25 minutes, see email from Cllr Summers 8<sup>th</sup> May 25.

## **77) Matters relating to land holding**

Grass cutting quotations , Winchfield , Graig Penllyn (Cllr. Tiessen) – Council having considered three quotations, it was.....

**Resolved:** Evan Rosser be engaged for the current season.

## **78) Planning applications**

New applications:

Application No.	Location & proposal	Community Council's Recommendation
<b>2025/00359/LAW</b>	<b>Waun Wen, Trebettyn Lane, Llansannor-</b> Continued use for 33 years of former garage as self contained annex to main residence of Waun Wen, Trebettyn, Llansannor	No comment
<b>2025/00348/FUL</b>	<b>Waun Wen, Trebettyn Lane, Llansannor -</b> Barn for agricultural storage	No comment
<b>2025/00307/FUL</b>	<b>Pentre Meyrick House, Pentre Meyrick -</b> Proposed retirement / Granny annex bungalow in accordance with the Vale Of Glamorgan Council older person's housing strategy.	No objection
<b>2025/00296/FUL</b>	<b>Court Farm and Walnut Cottage, Penllyn-</b> Proposed removal of agricultural tie from the two cottages at Court Farm (as imposed by permission ref. 1989/01418/FUL) transfer to Walnut Cottages 1 and 2, Penllyn, and the reinstatement of Court Farmhouse as a single dwelling.	No objection

<b>2025/00265/LAW</b>	<b>Darren Farm, Westgate, Cowbridge -</b> Application to determine whether planning consent ref: 2023/00826/FUL can be lawfully implemented following the clearance of relevant pre-commencement conditions and if so whether before 27th June 2025 the demolition of farm buildings, dwelling house and levelling of the site would constitute the lawful implementation of the planning permission.	No comment
<b>2025/00213/LAW</b>	<b>Walnut Cottages, Penllyn -</b> The use of 1 and 2 Walnut Cottages as separate dwellings - Please refer to separate statement for further details	No comment

**Resolved:** The recommendations as set out above be forwarded to the Vale of Glamorgan Council.

## 79) Finance

(a) Payment of accounts:

<b>Chq No.</b>	<b>Payee</b>	<b>Details</b>	<b>Amount £.p</b>
831	Mr AD Williams	May 2025 Salary	436.00
832	Zurich Municipal	Insurance renewal 2025/26	567.73

**Resolved:** Schedule of payments as above be approved.

## (b) Out-turn report, 2024/25

	LAST YEAR 2023-24	CURRENT YEAR 2024-25		
	Actual	Budget Original	Budget Revised	Actual
	£	£	£	£
<b>EXPENDITURE</b>				
Clerk's Salary	6185	6670	6525	6527
Clerks telephone / broadband /mileage	1013	975	820	814
Insurance	529	570	540	541
One Voice Wales membership	261	280	275	275
Training	76	100	50	120
Stationary,Printing, Postage etc	71	165	165	149
External Audit Fee	350	350	970	620
Internal Audit Fee	250	270	270	270
IT equipment maintenance	0	100	100	60
IT equipment purchase	0	500	0	0
Web site hosting etc	152	165	155	154
Bank charges	81	90	75	78
Chair's chain of office	0	0	635	633
Ystradowen memorial garden				
Legal fees - licence	175	0	0	0
R & M Penllyn (Winchfield / Parish Fld):				
Grass cutting	0	1800	0	0
Contribution	0	-645	0	0
Hedge trimming	0	0	0	0
Tree work	0	1000	1000	0
Annual Playground Safety Inspection	0	100	100	0
R & M Trerhyngyll (Wellfield):				
Grass cutting	1080	1600	900	1500
Hedge trimming	100	275	275	168
Mole control	0	125	50	10
Equipment / signs maintenance etc	0	0	0	0
Annual Playground Safety Inspection	0	100	100	0
Quarterly playground inspections	345	350	350	0
Tree work	1195	1000	1000	0
R & M Notice Boards	0	50	50	0
R & M Salmon's Wells				
Grounds maintenance	275	300	300	300
Replacement benches	0	1000	650	150
Sign	0	0	5	6
Poppy Wreath & Donation	90	100	100	100
Grants:				
Grants - Christmas	300	400	375	375
Penllyn & Ystradowen newsletters	0	0	0	0
Members & Chair's allowance	416	2000	835	624
Local Government Elections	0	0	0	0
Meeting Venue Charges	260	350	350	260
<b>INCOME - Precept</b>	<b>-13550</b>	<b>-14500</b>	<b>-14500</b>	<b>-14500</b>
- Bank interest / charges	-104	-75	-120	-120
- Wayleaves / rents	-3	-3	-3	-3
Surplus / (Deficit)	453	-5562	-2397	889
<b>BALANCED BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Reserves / cash</b>				
B/fwd in hand	14291	12888	14744	14744
Revenue contribution as above	453	-5562	-2397	889
"Capital" grants playground imps	0	0	0	14474
"Capital" spend playground imps	0	0	0	-15990
C/fwd in hand	14744	7326	12347	14117

**Resolved:** That the report be noted

### **(c) Statutory Annual Audit Return 2024/25 Accounts**

As required by statute, Council considered the above as prepared by the Clerk and Responsible Finance Officer.

**Resolved:** That the return as above be approved, Chairman be authorised to sign same.

### **80) Members Training Programme 2025/26.**

Clerk confirmed that details of ongoing training opportunities would continue to be circulated, any members wishing to attend courses should book directly with provider having obtained prior approval from the Chairman.

### **81) Any other business**

None

### **82) Date time next meeting**

Next meeting Monday 2<sup>nd</sup> June 2024, 7pm.

**Signed:**

**Chair**

**Date:**