

Penllyn Community Council

Clerk to the Council
Mr AD Williams
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Minutes of an Ordinary Meeting of Penllyn Community Council held
at the Llansannor Community Hall, City

7.30 p.m. on Monday 13th May 2024

Present – As Annual Meeting.

Also in attendance: As Annual Meeting.

78) Apologies for absence

As Annual Meeting.

79) Declarations of interest under the Council's Code of Conduct

Agenda Item 9(a) Planning Application 2023/00948/FUL: Cllrs. S.C. Howells & M. Bancroft, as trustees of the Evan Jenkins Charity.

80) To confirm the minutes of the Council meeting held 8th April 2024.

Resolved: The draft minutes of the meeting be approved.

81) Matters arising from minutes other than appearing below

(a) Minute 61, Member's Allowances 2024/25 - Clerk reported receipt of advice from One Voice Wales which included a pro forma for distribution to all members, which the Clerk circulated to the meeting for approval.

Resolved: That the form as above be circulated to all Members for completion.

(b) Minute 52 (c), Ystradowen 20 mph limit – The Clerk had circulated to all Members information received that day from VoG Cllr. N. Wood regarding the WG review and the means by which the public could share their views with the local highways authority.

Less clear was how the Community Council might input its views to the WG review. Cllr. Howells reported on general surveys being undertaken by Ystradowen Community & Sports Assoc.

Resolved: That Cllr Howells write to the local Senedd member seeking clarification as to how the Community Council might input to the WG review.

(c) Minute 52 (a), Salmon's Wells replacement bench – Cllr Fardo provided pictures of the completed installation. All expressed their approval of the work carried out.

Resolved: That Cllr. Fardo and the Clerk be thanked for their work in relation to the above.

(d) Minute 52 (b), Salmon's Wells water concerns – Cllr Summers reported that the signs had now disappeared.

After lengthy discussion it was.....

Resolved: No further action required.

82) Community police matters

No police attendance, written report received as below:

Incidents / crime April 2024:

Vehicle theft, Jeep from farm in Llansannor.

Resolved: Report be noted.

83) Vale Council Matters

(A) Highways matters

(a) Schedule of outstanding and ongoing highways issues.

(i) New issues

Nothing further.

(ii) Ongoing issues

Road signage Llansannor – Cllr Summers reported all complete.

(B) Other matters

Nothing further.

84) Chairman and members reports and communications

None

85) Delegates reports

None.

86) Matters relating to land holding

Well Field, Trerhyngyll, - Cllr. Bancroft reported concerns regarding the stability of trees on site.

Resolved: Cllr Bancroft to obtain advice from officers at the Vale Council and report back to next meeting.

87) Planning applications

(a) (i) New applications:

Application No.	Location & proposal	Community Council's Recommendation
2023/00356/FUL	Brookville, Trerhyngyll Removal of the single storey lean to extension on the front elevation. New front door and associated glazing and canopy. Side extension & infill extension at the first floor. Conversion of the garage to habitable rooms. New glazing to replace garage door. New glazing on the front, side and rear...	No objection
2024/00301/FUL	Argoed Uchaf, Llanharry, Pontyclun Retrospective application for the retention of existing garage and wall	No objection
2023/00948/FUL	Land off Sandy lane , Ystradowen Residential development etc, revised proposals.	Object (See below)

Resolved: The recommendations as set out above be forwarded to the Vale of Glamorgan Council.

(ii) Regarding Application 2023/00948/FUL

Cllrs. S.C. Howells & M. Bancroft withdrew whilst the Application was being discussed.

To comply with the Vale Council's "window of opportunity" to comment on the Application, following consultation with all Members, the Clerk's had submitted the Council's "Objection" in the following terms in advance of the meeting:

" It is very disappointing that the revised plans have taken no account of the many previous comments regarding the need for access from **both** Sandy Lane and Badgers Brook Close, anyone who lives nearby can see that Sandy Lane is completely unsuitable as the sole access point. With approximately 40 new dwellings and approximately 2, or even possibly 3 cars per household, if they have older children, this will give rise at up to 80+ extra cars using the access road on a daily

basis. Sandy Lane was built as a country lane and not suitable for this probable increase in traffic. Any approval should also include substantial S106 contributions towards highways traffic calming and community facilities in the village.”

The action of the Clerk was confirmed.

(b) Other

Forest Wood Quarry, Talygarn - Construction of aggregates recovery facility. (RCT ref 22/1149/10)

Cllr. Howells reported her attendance at a “drop-in” meeting organised by Pontyclun Community Council attended by Planners from RCT.

It appears VoG Highways Dept had been consulted on the Application but only sought some extra signs be erected.

Disappointing given our previous objection and our discussions with Mr. Clogg in February where we asked for more traffic calming measures in Ystradowen for which he claimed there was insufficient funds.

The RCT team indicated that it is now too late for the VoG Council to ask for anything else.

Resolved: The matter be referred to the ward VoG Councillors in order that they are made aware of this missed opportunity to secure funding for traffic calming measures in Ystradowen, and also request they obtain an explanation as to why this opportunity appears to have been overlooked.

88) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
	2023/24		
781	Vale of Glamorgan Council	Wellfield, Trerhyngyll – Quarterly playground inspections	345.32
782	Evan Thomas	Wellfield , Trerhyngyll – Hedge cutting	120.00
	2024/25		
783	Mr AD Williams	May 2024 Salary	414.00
784	Zurich Municipal	Insurance renewal 2024/25	540.89
785	Mr Barrie Oliver	Salmons’s Wells, bench and handrail works.	650.00
786	Mr AD Williams	June 2024 Salary	414.00
787	Dragon Play & Sports Ltd.	Winchfield play equipment deposit	5,039.64

Resolved: Schedule of payments as above be approved.

(b) Wales Audit Office, Report of the External Auditor, 2022/23 Accounts

Council considered the report of the Wales audit Office as above.

Resolved: That the report be referred to the Finance Committee for further consideration.

(c) Out-turn report 2023/24.

	LAST YEAR 2022-23	CURRENT YEAR 2023-24		
	Actual	Budget Original	Budget Revised	Actual
	£	£	£	£
EXPENDITURE				
Clerk's Salary	5704	6275	6175	6185
Clerks telephone / broadband /mileage	619	900	900	1013
Insurance	488	550	529	529
One Voice Wales membership	241	275	261	261
Training	758	450	100	76
Stationary,Printing, Postage etc	186	150	150	71
External Audit Fee	300	350	350	350
Internal Audit Fee	225	250	250	250
IT equipment maintenance	0	100	50	0
IT equipment purchase	1027	0	0	0
Web site hosting etc	152	150	152	152
Bank charges	88	80	84	81
Ystradowen memorial garden				
Legal fees - licence	0	0	175	175
Trees - provision	0	0	1000	0
R & M Penllyn (Winchfield / Parish Fld):				
Grass cutting	870	1800	0	0
Contribution	-375	-645	0	0
Hedge trimming	0	0	0	0
Tree work	0	0	0	0
Annual Playground Safety Inspection	73	90	90	0
R & M Trerhyngyll (Wellfield):				
Grass cutting	1560	1700	1080	1080
Hedge trimming	220	250	250	100
Mole control	60	0	100	0
Equipment / signs maintenance etc	173	0	0	0
Annual Playground Safety Inspection	73	88	90	0
Quarterly playground inspections	698	0	300	345
Tree work	0	0	1395	1195
R & M Notice Boards	19	50	0	0
R & M Salmon's Wells				
Grounds maintenance	250	275	275	275
Replacement benches	0	0	0	0
Sign	0	0	150	0
Poppy Wreath & Donation	40	45	90	90
Grants:				
Grants - Christmas	300	315	350	300
Penllyn & Ystradowen newsletters	0	0	0	0
Members & Chair's allowance	150	150	400	416
Local Government Elections	22	0	0	0
Meeting Venue Charges	260	375	300	260
INCOME - Precept	-12875	-13550	-13550	-13550
- Bank interest / charges	-23	0	-90	-104
- Wayleaves / rents	-3	-3	-3	-3
Surplus / (Deficit)	-1280	-470	-1403	453
BALANCED BUDGET	0	0	0	0
Reserves / cash				
B/fwd in hand	15571	14101	14291	14291
Revenue contribution as above	-1280	-470	-1403	453
"Capital" grants playground imps	0	0	0	0
"Capital" spend playground imps	0	0	0	0
C/fwd in hand	14291	13631	12888	14744

Resolved: That the report be noted

89) Members Training Programme 2024/25.

Members review the above as produced by the Clerk.

Clerk confirmed that details of ongoing training opportunities would continue to be circulated, any members wishing to attend courses should book directly with provider having obtained prior approval from the Chair.

Resolved: That the Training Programme be approved.

90) Boundary Commission – Final recommendations sent to Welsh Government.

The Clerk had circulated to all members the final proposals of the Boundary Commission published 16th April 2024.

Recommendations in respect of Penllyn appear to be as requested other than the continued intention to reduce Councillor numbers from 11 to 9.

Information received that afternoon from Vale Council advised that a “Special meeting” of the Community Liaison Committee to discuss the proposals would be held 23rd May 2024.

Any further response contesting the proposals should now be sent direct to WG within six weeks of 16th April 2024 vis 27th May 2024

91) Any other business

(a) Council’s Annual Report – The outgoing Chairman had produced a draft report in respect of his year of office which report the Clerk had circulated with the Agenda.

Resolved: That the report be published on the Council’s website.

(b) Cllr. J.N. Evans, resignation – The Chair write to Cllr Evans thanking him for his service.

(c) Council’s notice boards – The Clerk circulated information regarding costs etc, further consideration of alternatives deferred to next meeting.

92) Date time next meeting

Next meeting Monday 3rd June 2024, 7pm.

Signed:

Chair

Date: