

# Penllyn Community Council

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**Clerk to the Council**  
*Mr AD Williams*  
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Minutes of an Ordinary Meeting of Penllyn Community Council held  
at the Llansannor Community Hall, City

7.30 p.m. on Monday 6<sup>th</sup> January 2025

Present – Councillors A. Jarvis (Ystradowen) Chair, P. Eslambolchillar (Penllyn), M. Bancroft (Ystradowen), D. Fardo (Penllyn), H. Harbour (Ystradowen), S.C.Howells (Ystradowen), P. Summers (Llansannor). L. Tiessen (Penllyn).

Also in attendance : Mr A. D Williams, Clerk to the Council.

**Chair opened meeting by wishing all present a very happy new year.**

## **1) Apologies for absence**

Councillors: E.P.Jarvis & C. Roach.

## **2) Declarations of interest under the Council's Code of Conduct**

None

## **3) To approve the minutes of the Council Meeting held 2<sup>nd</sup> December 2024.**

**Resolved:** The draft minutes be approved.

## **4) Matters arising from minutes other than appearing below**

Vale Highways Drainage – Ystradowen (Cllr Harbour) (Minute 177 (c) refers )- Gullies, drains, & S bends "Danger of flooding" signs reinstatement.

Clerk confirmed that these had been reported on the Vale Council's web site under reference VOG-673516994.

## **5) Community police matters**

No police attendance, written report as below for month of December 24 received subsequent to meeting and included for completeness only:

Deception x 1

Road traffic incident x 1

## **6) Vale Council Matters**

No Vale Member attendance

Vale Neighbourhood Services - Attenuation ponds, Edenbrook, Ystradowen, grass cutting and outflow clearance. (Cllr Harbour)

Clerk advised that, following repeated unsuccessful requests to the Vale, he had referred this matter to VoG Cllr Wood 29<sup>th</sup> October 2024, no response received to date.

Matter to be pursued again at commencement of 2025 season.

## **7) Chairman and members reports and communications**

Nothing further.

## **8) Delegates reports**

Cllr Summers circulated reports as follows:

Llansannor and Llanharry CIW School – Agenda and Minutes, Governing body meeting 4<sup>th</sup> December 2024; Governors Annual Report to Parents 2024/25; Headteachers report to Governors Autumn 2024

## **9) Matters relating to land holding**

Wellfield, Trerhyngyll - Bench - (Minute 180 December 2024 refers ) - Cllr Bancroft reported that installation of bench had been completed.

Cllr Bancroft also reported that the rubber play surfaces around playground equipment require cleaning of moss / leaves etc. and would make suitable enquiries.

## **10) Planning applications**

(a) The following Planning Application was considered:

Application No.	Location & proposal	Community Council's Recommendation
2024/01162/FUL	<b>"The Laurels", Graig Penllyn</b> Side double extension to existing property.	<b>No objection</b>

**Resolved:** That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

(b) Other:

Sandy Lane development , Ystradowen - s106 contributions ( Minute 175, December 2024 refers) – The Chair apprised Council of the current position, that the S106 agreement had been concluded, and that she together with Cllrs Harbour and Howells et al would be meeting with the Vale's S106 officer at the Docks Offices, Barry, 13<sup>th</sup> January 2025.

Further update on the outcome of the meeting would be presented to next Council.

## 11) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
812	Mr AD Williams	January 2025 Salary	435.00
813	Mr Barrie Oliver	Trerhyngyll playground, "Keep Wales Tidy" bench installation	200.00

**Resolved:** Schedule of payments as above be approved.

## (b) Budget / Precept 2025/26

	LAST YEAR 2023-24	CURRENT YEAR 2024-25				NEXT YEAR 2025-26
	Actual £	Budget Original £	Spend to end Nov 23 £	Budget Revised £	Budget "Growth" / Inflation	Budget Draft £
<b>EXPENDITURE</b>						
Clerk's Salary	6185	6670	4895	6525	55	6725
Clerks telephone / broadband / mileage	1013	975	613	820	-130	845
Insurance	529	570	540	540	-15	555
One Voice Wales membership	261	280	275	275	0	280
Training	76	100	0	50	0	100
Stationary,Printing, Postage etc	71	165	150	165	5	170
External Audit Fee	350	350	620	970	10	360
Internal Audit Fee	250	270	0	270	5	275
IT equipment maintenance	0	100	60	100	0	100
IT equipment purchase	0	500	0	0	0	500
Web site hosting etc	152	165	155	155	-5	160
Bank charges	81	90	56	75	-10	80
Chair's chain of office	0	0	635	635	0	0
Ystradowen memorial garden						
Legal fees - licence	175	0	0	0	0	0
R & M Penllyn (Winchfield / Parish Fld):						
Grass cutting	0	1800	0	0	50	1850
Contribution	0	-645	0	0	-20	-665
Hedge trimming	0	0	0	0	0	0
Tree work	0	1000	0	1000	0	1000
Annual Playground Safety Inspection	0	100	0	100	5	105
R & M Trerhyngyll (Wellfield):						
Grass cutting	1080	1600	900	900	-450	1150
Hedge trimming	100	275	0	275	0	275
Mole control	0	125	10	50	0	125
Equipment / signs maintenance etc	0	0	0	0	0	0
Annual Playground Safety Inspection	0	100	0	100	0	100
Quarterly playground inspections	345	350	0	350	10	360
Tree work	1195	1000	0	1000	0	1000
R & M Notice Boards	0	50	0	50	0	50
R & M Salmon's Wells						
Grounds maintenance	275	300	0	300	25	325
Replacement benches	0	1000	650	650	-1000	0
Sign	0	0	5	5	0	0
Poppy Wreath & Donation	90	100	0	100	10	110
Grants:						
Grants - Christmas	300	400	375	375	0	400
Penllyn & Ystradowen newsletters	0	0	0	0	0	0
Members & Chair's allowance	416	2000	624	835	0	2000
Local Government Elections	0	0	0	0	0	0
Meeting Venue Charges	260	350	0	350	0	350
<b>INCOME - Precept</b>	<b>-13550</b>	<b>-14500</b>	<b>-14500</b>	<b>-14500</b>	<b>-1750</b>	<b>-16250</b>
- Bank interest / charges	-104	-75	-90	-120	-2	-77
- Wayleaves / rents	-3	-3	0	-3	0	-3
<b>Surplus / (Deficit)</b>	<b>453</b>	<b>-5562</b>	<b>4027</b>	<b>-2397</b>	<b>3207</b>	<b>-2355</b>
<b>BALANCED BUDGET</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Reserves / cash</b>						
B/fwd in hand	14291	12888		14744		12347
Revenue contribution as above	453	-5562		-2397		-2355
"Capital" grants playground imps	0	0		0		0
"Capital" spend playground imps	0	0		0		0
C/fwd in hand	14744	7326		12347		9992
Band "D" charge for year	12.72	13.36	+5% 23/24 to 24/25	13.36	+3% 24/25 to 25/26	13.76
No. properties factored to Band "D"	1065	1085		1085		1181
Product	13550	14500		14500		16250

**Resolved:** That

- (i) The Council's budget 2025/26 as set out above be approved, and
- (ii) The Council's precept 2025/26 be £16,250 as set out above.

(c) Other – Cllr Bancroft enquired as to the implications for the Council of the increase in direct taxation (NI contributions) announced in the Chancellors' November 2024 Budget. The Clerk responded that the cost to the Council, if any, would be minimal.

## 12) Members Training Programme 2024/25.

Nothing further.

### **13) Any other business**

Solar Farms – Cllr Eslambolchilar drew Council's attention to recent reports in press regarding early stage planning for possible solar farm development within Council's area.

**Resolved:** Defer for further consideration as and when proposals progress.

### **14) Date time next meeting**

Next meeting Monday 3<sup>rd</sup> February 2025, 7pm.

**Signed:**

**Chair**

**Date:**