

Penllyn Community Council

Clerk to the Council
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Minutes of an Ordinary Meeting of Penllyn Community Council held
at the Llansannor Community Hall, City

7.30 p.m. on Tuesday 5th June 2023

Present – Councillors L. Tiessen (Penllyn) Chairman, P. Eslambolchillar (Penllyn), J. N. Evans (Ystradowen), D.Fardo (Penllyn), H. Harbour (Ystradowen), S.C.Howells (Ystradowen) A. Jarvis (Ystradowen), P. Summers (Llansannor)

Also in attendance PCSO S. Davies, Mr AD Williams, Clerk to the Council

423) Apologies for absence

Councillors M Bancroft, E.P. Jarvis and C. Roach; Vale of Glamorgan Councillors C.E.A. Champion and N.J.Wood.

424) Declarations of interest under the Council's Code of Conduct

None.

425) To confirm the minutes of both the Annual Meeting and Ordinary meeting of Council held on 2nd May 2023

Resolved: The draft minutes of the meeting be approved, other than Minute No.434 where the following be added:other than to renominate Cllrs JE Evans and SC Howells and note Cllr Bancroft's interest in being nominated subject to Council's scrutiny of the trust deed when received.

426) Matters arising from minutes other than appearing below

Council's insurances 2023/24

Further to Minute No. 433 (c) May 2023, the Clerk confirmed that following consultation with the Chairman the insurance had been renewed on the ongoing terms, any adjustment to the policy to be more representative of the Council's needs to be referred to the Finance Committee for further consideration.

427) Community police matters

PCSO S. Davies in attendance, reported as below:

Incidents / crime May 2023:

Drug taking 1

Dog attacking sheep / horses 2

Road traffic 2

Other occurrences, not included in the report as above, but raised by Members were a fatality on the “S-bends” in Ystradowen, also an incident at Llansannor School involving a cyclist.

Resolved: That PCSO Davies be thanked for his attendance.

428) Vale Council Matters

(A) Highways matters

(a) Schedule of outstanding and ongoing highways issues.

(i) New issues

None

(ii) Ongoing issues

(a) Winter gritting and flooding (Minute 401 (A) (a) (ii) (a) April 2023 refers)

Resolved: Clerk to write to Vale’s Director of Environment and Housing Services requesting a response to Council’s letter dated 31st March 2023.

(b) Llansannor School, road junction improvements – (Minute 428 (A) (a) (i) (a) May 2023 refers)

Resolved: Clerk to write to Vale highways requesting an update response.

(c) Llansannor School, road junction signage - (Minute 428 (A) (a) (i) (b) May 2023 refers)

Resolved: Clerk to write to Vale highways requesting update response.

(d) Road signage Newton – (Minute 428 (A) (a) (ii) (b) May 2023 refers) – Cllr Summers reported that all matters had been completed.

(B) Other matters

(a) Rights of Way (PROW) (Minute 428 (B) (a) May 2023 refers)

Resolved: Clerk to write to Vale’s officers requesting progress update, also possible involvement of Valeways in progressing works.

(b) Ystradowen land plot (Minute 428(B) (b) May 2023 refers) (Cllr Evans) –

Cllr Evans apprised Council of receipt of revised “Heads of Terms” from the Vale, essentially limiting Council’s maintenance responsibilities to litter picking and watering

of any plantings, grass cutting responsibility to remain with the Vale.

Resolved: Cllr Evans to contact Vale parks for assistance regarding procurement / planting of trees etc and report back.

(c) 20MPH default speed limit –Vale Council presentation 26 May 2023 (Cllr Howells).

Cllr Howells reported that she had attended the briefing and that the definitive map of exceptions was now expected to be published mid-June 23 with a consultation window of 28 days.

429) Chairman and members reports and communications

None.

430) Delegates reports

None.

431) Matters relating to land holding

None

432) Planning applications

(a) New applications:

Application No.	Location & proposal	Community Council's Recommendation
2023/00027/FUL	Badgers Hollow, Graig Penllyn Proposed alterations to form new separate access and associated works. (Amended submission, original application considered February 2023, Resolved “No Objection”	No objection
2023/00471/FUL	Hunters Lodge, Graig Penllyn Single storey side extension.	No objection
2023/00502/FUL	Penllyn Estate Farm, Forage Farm Shop and Kitchen ,Llwynhelig Extension and changes to the existing Forage Farm Shop and kitchen, and associated works.	No objection
2023/00510/LBC	Garden Cottage, Llansannor Single storey extension.	No objection
2023/00563/FUL	The Cottage, Kendal House, Penllyn Proposed alterations to existing property to form one bedroom studio annex.	No objection

Resolved: The recommendations as set out above be forwarded to the Vale of Glamorgan Council.

433) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
738	Mr AD Williams	June 2023 Salary	301.00
739	Cardiff County Council	Pension contributions First quarter 2023/24	297.33
740	HMRC	PAYE contributions First quarter 2023/24	225.60
741	Allan Williams	Well Green, grass cutting April & May 2023 3 No. cuts @ £120 (plus VAT)	432.00
742	Vision ICT Ltd.	Web site hosting 2023/24	182.86

Resolved: Schedule of payments as above be approved.

(b) Statutory Annual Audit return 2022/23

As required by statute, Council considered the above as prepared by the Clerk and Responsible Finance Officer.

Resolved: That the return as above be approved, Chairman be authorised to sign same.

434) Evan Jenkin's Charity – Consideration of trust deed / Nomination of trustees.

Further to Minute No. 434 May 2023, Cllr Summers reported that he had again written to both the Chairman and the Clerk of the Charity but to date a copy of their trust's deed was not forthcoming.

435) Council's Annual Report 2022/23

Council considered the report of Cllr Summers in respect of his year of office.

Resolved: That the report be approved and published on the Council's website.

436) Clerks Correspondence

Nothing further

437) Member's training programme 2023/24

Further to Minute No. 436 May 2023, Cllr Summers reported that the programme would be similar to last year and was ongoing.

438) Any other business

Nothing further

439) Date time next meeting

Next meeting Monday 3rd July 2023, 7pm.

Signed:

Chair

Date: