

# Penllyn Community Council

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***Clerk to the Council***  
***Mr AD Williams***  
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Minutes of an Ordinary Meeting of Penllyn Community Council held  
at the Llansannor Community Hall, City

7.30 p.m. on Monday 1<sup>st</sup> December 2025

Present – Councillors D. Fardo (Penllyn) Chairman, (Ystradowen), M. Bancroft (Ystradowen), S.C Howells (Ystradowen), P. Summers (Llansannor), L. Tiessen (Penllyn).

Also in attendance : Mr A. D Williams, Clerk to the Council.

## **164) Apologies for absence**

Councillors: J.Baker. P. Eslambolchillar, A. Jarvis, E.P. Jarvis, C. Roach

## **165) Declarations of interest under the Council's Code of Conduct**

None.

## **166) To consider any requests for public participation.**

None

## **167) To approve the minutes of the Council meeting held on 3<sup>rd</sup> November 2025.**

**Resolved:** The draft minutes be approved.

## **168) Matters arising from minutes other than appearing below**

(a) Brigham Farm, Llansannor – land stripping (Minute 149 (a) ).

Members had received from Cllr Summers a further detailed report, summarised as below:

Vale Council, Appeals and Enforcement, investigation still ongoing , no report as yet to Planning Committee, hopefully decision on 'next steps' by end of year.

Residents should notify Vale Council direct or through this Council of any resumption of activities on site.

Pending the decisions / actions of the Vale Council and /or Natural Resources Wales no further action is required by this Council.

(b) Boundary Commission - Vale Council ward electoral arrangements (Minute 149(b)).

Members had received from Cllr Summers a further detailed report on the proceeding at the special Vale Council meeting held 3<sup>rd</sup> November 2025, summarised as below:

As previously reported, the motion before the Vale Council to effectively support the draft proposals of the Boundary Commission was carried , that being the case no further action is required of this Council, subject to of course publication of the Commission's Final Report.

### **169) Community police matters**

No police attendance, written report as below for month of October 25 received from PCSO Stephen Davies.:

Hare coursing 2  
Vehicle theft 1

### **170) Vale Council Matters**

Highways blocked drains:

Ystradowen "S-bends" A4222 - Cllr Howells to report on Vale's web site.

Graig Penllyn, lane to Llangan School - Cllr Tiessen to report on Vale's web site.

### **172) Chair and Members reports and communications**

None

### **173) Delegates reports**

(a) One Voice Wales.

Nothing further.

(b) Llansannor and Llanharry CIW School

Members had received from Cllr Summers the following documents:

- (i) Governors meeting 3rd DECEMBER 2025 - Agenda, Governing body Annual Report to Parents 2025, together with report from Cllr Summers summarising the main issues.
- (ii) School Active Travel Plan – all Members are requested to complete the Active Travel consultation in support of the route from the school to Llanharry.

(c) Vale Council Community Liaison Committee meeting

Next meeting 8<sup>th</sup> January 2026.

(d) Footpath Forum

Nothing further

(e) Vale Council Public Services Board - Cllr Summers circulated Members with the following:

- (i) “Placemaking in the Vale“ briefing by Vale Officers 24<sup>th</sup> November 2025.

Placemaking plans, integrated with the Revised Local Development plan process, have been written by each of the Vale’s four towns councils, as this is where Welsh Government has directed that the limited funds available should be allocated. Nevertheless, the concept of “Placemaking” will progressively become a significant concept for all councils.

- (ii) Community Safety October 2025 Data Report.

(f) Vale Council Standards Committee (Cllr Summers)

Cllr Summers circulated all members with a copy of the “Public Services Ombudsman for Wales Annual Report 2024/25” and the “Adjudication Panel for Wales Annual Report Year 2024/25”.

(g) Western Vale Community / Town Council forum (Cllr Summers)

Next Form meeting anticipated early December.

Cllr Summers advised he was meeting with Tom Bowring, Vale’s Director of Corporate Services, and Cllr Rhiannon Birch, Cabinet Member and Chair of the Community Liaison Committee 16<sup>th</sup> December. The purpose being to apprise them of the concerns and objectives expressed in the Forum vis a vis Community Liaison Committee etc., full report on meeting to next Council.

#### **174) Matters relating to land holding**

- (a) Wellfield, Trerhyngyll (Cllr Bancroft) – Reported he will address problems regarding access by horses.

(b) Noticeboard Ystradowen (Cllr A. Jarvis) – Reported requiring attention, Cllrs Bancroft and Howells will address.

(c) Parish Field (Cllr Tiessen) – Reported on work done with funding from “Rewilding the Thaw”

## 175) Planning applications

(a) The following Planning Applications were considered:

Application No.	Location & proposal	Community Council's Recommendation
2025/01035/LAW	Llwyn Nwydog Farm, Fern Cottage, Cowbridge Road, Talygarn - Erect garden room 6.7m x 3.65 Mon pitch roof <2.5m. Timber construction on timber foundations	No comment
2025/01052/LBC 2025/01053/ FUL	Garden Cottage, Lane - Jct Newton To Jct Church Farm Via Llansannor Court - Re-roofing of existing conservatory from glazing to slate, to include horizontal cedar cladding to the roof gable's exterior	No objection
2025/01118/ FUL	17 St Owains Crescent, Ystradowen - Remodel porch and two storey rear ext. Demolition outbuilding rear garden.	No objection
2025/01201/ FUL	Chalcot Cottage, Lane - Lawnswood Trerhyngyll Village to Junction At Tavern Bach, Trerhyngyll - Extensions and alterations to dwelling, including ground and first-floor extensions, a linked single-storey annex, landscaping works and the formation of a new outdoor swimming pool .	No objection

**Resolved:** That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

(b) Other:

“Tenewith”, Trerhyngyll. 2023/00380/FUL (Minute 125 (b) (ii) September 2025 refers) – Cllr Bancroft again raised this matter and noted that nothing had been heard from Vale Enforcement since the Clerk last wrote on 29<sup>th</sup> September 2025.

## 176) Finance

(a) Payment of accounts:

<b>Chq No.</b>	<b>Payee</b>	<b>Details</b>	<b>Amount £.p</b>
856	Mr AD Williams	December 2025 salary	449.27
857	Mr J Baker	Members allowance 2025/26	140.00
858	The Poppy Appeal	Wreaths (2) £40 + donation £60	100.00
859	Infotone Imaging Supplies Ltd.	Printer ink	136.02
860	HMRC	PAYE & Ers NI 3 <sup>rd</sup> quarter 2025/26	401.69

**Resolved:** Schedule of payments as above be approved.

(b) Budget setting process 2026/27

**Resolved:** Clerk & RFO to consult with Chairman, draft proposals to be circulated to all Members for consideration at January Council.

### **177) Procedures and Standing Orders - Revisions**

Clerk had circulated Members with the following reports prepared by Cllr Summers:

- (a) Draft Streaming and On-line Meeting Policy and Procedure
- (b) Draft changes to Council's Standing Orders, arising out of that above.

The above seek to further formalise Council's previous resolution, that should a request be received to join a meeting remotely then such meeting will be held remotely in its entirety.

**Resolved:** That the following be approved and published on Council's web site:

- (i) Council's Streaming and On-line Meeting Policy and Procedure, as in (a) above,  
  
and
- (ii) Council's Standing orders as in (b) above.

### **178) Councillor vacancy (Ystradowen)**

**Resolved:** Vacancy be advertised, Clerk to contact Vale Council, electoral services, as is required.

### **179) Evan Jenkins Charity – Consultation on trust deed (Cllr Howells)**

**Resolved:** Cllr Howells to contact the charity Chair's regarding attendance at Council.

**180) Members Training Programme 2025/26.**

Clerk reported that Cllr Baker had attended OVW “ New councillor induction” training session.

**181) Any other business** – Matters for information or consideration at next meeting

Nothing further

**182) Confidential matters**

None

**183) Date time next meeting**

Next meeting Monday 5<sup>th</sup> January 2026, 7pm.

**Signed:**

**Chair**

**Date:**