

PENLLYN COMMUNITY COUNCIL

NOTICE OF CONCLUSION OF AUDIT AND RIGHT TO INSPECT THE ANNUAL RETURN FOR THE YEARS ENDED 31 MARCH 2024

Public Audit (Wales) Act 2004 Section 29

Accounts and Audit (Wales) Regulations 2014

	<p>1. The audit of accounts for the Penllyn Community Council for the year ended 31 March 2024 has been concluded.</p> <p>2. The annual return is available for inspection by any local government elector for the area of the Penllyn Community Council on application to:</p>
<p>(a) Insert name, position and address of person to whom local government electors should apply to inspect the annual return</p>	<p>Mr AD Williams, Clerk to the Council 13, Wye Close, BARRY, Vale of Glamorgan CF62 7TF</p>
<p>(b) Insert the times between which a local government elector may apply to inspect the annual return</p>	<p>between 09.00 am and 13.00 pm on Mondays to Fridays (excluding public holidays), when any local government elector may make copies of the annual return.</p>
<p>(c) Insert a reasonable sum for copying costs</p>	<p>3. Copies will be provided to any local government elector on payment of five pounds for each copy of the annual return.</p>
<p>(d) Insert name and position of person placing the notice</p>	<p>Mr AD Williams, Clerk to the Council & Responsible Finance Officer</p>
<p>(e) Insert date of placing of the notice</p>	<p>27th June 2025</p>

Community and Town Councils in Wales

Annual Return for the Year Ended 31 March 2024

Accounting statements 2023-24 for:

Name of body: **PENLLYN COMMUNITY COUNCIL**

	Year ending		Notes and guidance
	31 March 2023 (£)	31 March 2024 (£)	
Statement of income and expenditure/receipts and payments			
1. Balances brought forward	15571	14291	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	12875	13550	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	26	107	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	5704	6185	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year, on external borrowing (if any).
6. (-) Total other payments	8477	7019	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	14291	14744	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
Statement of balances			
8. (+) Debtors	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body at the year-end.
9. (+) Total cash and investments	14566	14744	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	275	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	14291	14744	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	60541	60541	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2024 of **Penllyn Community Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion: Unqualified

Except for the matters reported below in my Basis for Qualification, on the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Other matters and recommendations

I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council:

Model Standing Orders and Financial Regulations

The Council's financial regulations and standing orders are not based on the One Voice Wales/NALC model. It is recommended that the Council updates their financial regulations and standing orders to ensure they cover the minimum legal requirements and reflect best practice.

There are no further matters I wish to draw to the Council's attention.



Deryck Evans, Audit Manager, Audit Wales
For and on behalf of the Auditor General for Wales

Date: 27/11/2024