

Penllyn Community Council

Clerk to the Council
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Minutes of an Ordinary Meeting of Penllyn Community Council held
at the Llansannor Community Hall, City

7.30 p.m. on Monday 1st June 2026

Present – Councillors P. Summers (Llansannor), Chairman, J. Baker (Ystradowen), M Bancroft (Ystradowen), P. Eslambolchilar (Penllyn), S.C Howells (Ystradowen), A. Jarvis (Ystradowen), E.P Jarvis (Llansannor), L. Tiessen (Penllyn).

99) Apologies for absence

Councillors: D. Fardo and C. Roach. Mr A. D Williams, Clerk to the Council.

100) Declarations of interest under the Council's Code of Conduct

None

101) To consider any requests for public participation.

None

102) To approve the minutes of the Annual Meeting and the Ordinary meeting of Council both held on 11th May 2026.

Resolved: The draft minutes of both meetings be approved.

102) Matters arising from minutes other than appearing below

Cllr Summers spoke to his written report covering all that below, which in the absence of the Clerk he had circulated to all Members 29th May 2026, Members are referred to that report for fuller information

- (i) Tenewith", Trerhyngyll. 2023/00380/FUL (Minute 87 (i) refers) – Update, verbal confirmation from Vale Planning enforcement they will be writing to the owner to establish when they will be complying with the Planning conditions, will keep Council informed. .

- (ii) Vale Council matters – Highways potholes and flooding (Minute 87(ii) refers)– Hillside Farm ,(Penllyn to Llanharry road), and old railway bridge (Llanharry to Aberthin road)
 - (a) Hillside Farm – Update, nothing further to report , awaiting further information.
 - (b) Old Railway Bridge – Update, nothing further to report , still awaiting Road Closure Order to facilitate subsidence rectification works.
- (iii) Brigham Farm, Llansannor – land stripping (Minute 87(iii) refers). – Update, Vale Planning enforcement investigating further significant unapproved works of late and appropriate actions to be taken.
Transport , crushing and storage activities undertaken will require a “change of use” application as a minimum.
- (iv) Sandy Lane development , Sect 106, first tranche education funds, allocation Minute 87(iv) refers) – Report on meeting held with Vale S106 officer 15th May 2026 attended by Cllrs. Baker, Howells, A. Jarvis and Summers.

Discussion ranged over the various headings under which funds will rise and the criteria for allocation of each.

Meeting would reconvene as funds are released, involvement of YCSA be sought in community consultation to support draft bids.

Further information can be found in report prepared by Cllr. Howells circulated to all Members following the meeting.

- (v) Lane Graig Penllyn to Ruthin quarries (Minute 89 (a) refers). – Update -, nothing further Vale Council still awaiting quotes to clear overgrowth.

103) Community police matters

No police attendance, no written received.

Chairman advised vigilance in the community as there had been reports of break ins on rural properties and work site which he believed were being investigated by the police.

Written reports covering period January to April 2026 inclusive received subsequent to meeting included here for completeness only:

Nature	Instances
Violence against a person	2
Burglary	3
Criminal damage	3
Domestic issues	7
Traffic	2
Fraud	2
TOTAL	19

104) Vale Council Matters

(a) Highways matters:

HGV's problems in City (Cllr E.P. Jarvis) – Residents concerned over increasing use by unsuitable vehicles resulting in the road being blocked on occasions for several hours.

Resolved: Vale highways be requested to install suitable signage.

(b) Other:

The Clerk had previously reported on the following documents received from the Vale Council:

(i) Revised local Lettings Policy (ii) Revised Licensing Policy consultation

Resolved: Noted

105) Chair and Members reports and communications

The Chairman reported that he had attended the Cowbridge with Llanblethian “Mayor Making” Ceremony on 26th May 2026.

106) Delegates reports

Cllr Summers spoke to his written report covering all that below, which in the absence of the Clerk he had circulated to all Members 29th May 2026, Members are referred to that report for fuller information

(a) One Voice Wales – Nothing further

(b) Llansannor and Llanharry CIW Primary School – Cllr Summers requested Members forward him any issues in time for next Governors meeting 1st July 2026, recent favourable ESTYN inspection, also schools finances and budget 2026/27.

The ESTYN full report can be viewed at : [Inspection report Llansannor and Llanharry CIW Primary School 2026](#)

(c) Vale Community Liaison Committee – Next meeting 2nd July 2026, request Members forward any issues to The Clerk. The Council's request for highways report now formally supported by Cowbridge with Llanblethian Town Council. POST MEETING NOTE. the request for report from highways has now been approved and this will be presented to the next CLC meeting.

(d) Vale Council public Services Board - Next meeting 24th June 2026

- (e) Footpath forum – Next meeting 10th June 2026, Cllr E.P. Jarvis requested that the danger presented to walkers by animals with young be raised.
- (f) Western Vae Community/ Town Council forum – Meeting with Vale, to discuss forums response to that proposed, scheduled for mid June.
 POST MEETING NOTE. this meeting took place 12th June and the VOGC proposals for change were subsequently presented to and approved by VOGC Cabinet 25th June. These will now be presented to all TCC's at the next meeting of the Community Liaison Committee on the 2nd July.

106) Matters relating to land holding

- (a) Winchfield , Graig Penllyn (Cllr Tiessen) Grass cutting 2026 – Grass last cut 2nd June, next cut due 26th June, situation with Vale Council's contractor Countrywide remains uncertain.
 Cllr Tiessen to monitor pending decision to write to VOGC reporting non-compliance on the part of their contractor
- (b) Wellgreen, Trerhyngyll (Cllr Bancroft)– Recent equipment failure in playground “Weehopper Seesaw”, no reported injuries.

Repair and any possible warranty claim, insurance cover, and routine inspections to be confirmed. (Cllr Bancroft, Cllr Summers and Clerk)

Clerk to write to playground inspector at the Vale advising of the failure.

- (c) Ystradowen playground and football areas (Cllr Howells) – Concerns regarding the frequency of cuts by Vale Council's contractor Countrywide.
 Cllr Howells to monitor pending decision to write to VOGC reporting non-compliance on the part of their contractor (as item a above)

107) Planning applications

- (a) The following Planning Applications were considered:

Application No.	Location & proposal	Community Council's Recommendation
2026/00358/FUL	Woodlands, Graig Penllyn - First Floor Side Extension above the existing Kitchen & Utility to create an additional Bedroom and En-Suite Shower Room.	No objection
2026/00349/LAW	Glyn Ddawen, Main Road through City, Llansannor - Lawful confirmation required for both myself and my family to occupy the property if purchased	No comment

Resolved: That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

- (b) Other – None

108) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
	Payments by bank transfer:		
7	Mr AD Williams	June 2026 salary	447.07
8	HMRC	First qtr 2026/27 PAYE & Ers NI contributions	401.68

Resolved: Schedule of payments as above be approved.

109) Members Training Programme 2026/27.

Will proceed as required.

110) Councillor vacancy (Ystradowen) – Co-option consideration -

Council considered applications received as above.

Resolved: Ms Victoria Bolton be invited to join the Council.

111) Any other business

Councillor resignation– Cllr. Mostyn Bancroft.

Cllr. Bancroft expressed that unfortunately due to personal circumstances he was having to retire from Council.

The Chairman thanked Cllr Bancroft for his immense contribution to Council and to the community of Trerhyngyll in particular since joining Council in November 2020.

All present expressed their personal sadness at the resignation and thanked him for all the work and dedication he had shown, of particular note being the improvements to the Wellgreen, children's playground and football pitch, which had been much appreciated by the Trerhyngyll community.

Resolved: Vale Council electoral services be advised of the vacancy

112) Confidential matters

None

113) Date time next meeting

Next meeting Monday 6th July 2026, 7pm.

Signed:

Chair

Date: