

Penllyn Community Council

Clerk to the Council
Mr AD Williams
13 Wye Close, Barry,
Vale of Glamorgan. CF62 7TF
Phone 07813 318085
Email – penllyn.community.council@gmail.com

Minutes of an Ordinary Meeting of Penllyn Community Council held
at the Llansannor Community Hall, City

7.30 p.m. on Monday 11th May 2026

Present – As Annual Meeting.

Apologies for absence - As Annual Meeting.

Also in attendance - As Annual Meeting.

Declarations of interest under the Council's Code of Conduct – As Annual meeting.

Requests for public participation – as Annual Meeting

86) To approve the minutes of the Council meeting held on 13th April 2026.

Resolved: The draft minutes be approved.

87) Matters arising from minutes other than appearing below

Cllr Summers spoke to his written report covering all that below, circulated by the Clerk to all Members 7th May 2026, Members are referred to that report for fuller information.

- (i) Tenewith", Trerhyngyll. 2023/00380/FUL (Minute 58 (i) refers) – Still waiting outcome of their consultation with Highways.

Nothing further

- (ii) Vale Council matters – Highways potholes and flooding (Minute 58(ii) refers)– Hillside Farm ,(Penllyn to Llanharry road), and old railway bridge (Llanharry to Aberthin road)

- (a) Hillside Farm – Still waiting further information regarding site access to replace soakaway pipe.

Nothing further.

(b) Old Railway Bridge – Still awaiting Road Closure Order

Nothing further.

- (iii) Brigham Farm, Llansannor – land stripping (Minute 58 (iii) refers) – Still awaiting time scale for submission of Planning application still awaited.

Nothing further.

- (iv) Sandy Lane development , Sect 106, first tranche education funds, allocation Minute 64(b) refers)

In accordance of that resolved, Clerk's confirmed he had written to Vale's Section 106 officer requesting a meeting with Members at the earliest opportunity.

For completeness only it is understood that the meeting will take place on 15th. May 2026.

88) Community police matters

No police attendance, no written received.

89) Vale Council Matters

(a) Highways matters:

Lane Graig Penllyn to Ruthin quarries (Minute 60 April 2026 refers) (Cllrs EP Jarvis and Tiessen).

Clerk confirmed that as resolved he had written further to the Vale.

Response received from Vale 14th. May 2026, included here for completeness only, indicates that they have visited the site and that of subsidence there are several sites needing attention.

A quotation has been issued to arrange for the overgrowth to be cleared before we are able to proceed with the repair works.

(b) Other

Nothing further

90) Chair and Members reports and communications

None

91) Delegates reports

Cllr Summers spoke to his written report covering all that below, circulated by the Clerk to all Members 7th May 2026, Members are referred to that report for fuller information.

(a) One Voice Wales – Nothing further

(b) Llansannor & Llanharry CIW Primary School

The minutes of the last Governors meeting, held 11th March 2026, had been circulated with Council agenda, the next meeting is scheduled for 1st July 2026.

Main issues are the ESTYN Inspection, Inspectors full report due to be published late May 2026, also the school is in contact with the Vale regarding access to Sandy Lane S106 funds.

Nothing further

(c) Vale Council Community Liaison Committee

The next meeting has been rescheduled, due to the Senedd Elections, for the 2nd July 2026.

Confirmation is still awaited as to Council's request for an agenda asking for a report on Vale's policy and plans for scheduled & reactive highway repairs, improvements, and maintenance 2026-27.

Nothing further

(d) Vale Council Public Services Board

Minutes of February's meeting, the Agenda for latest meeting held 15th April 2026, together with presentations made at the meeting had been circulated with Council's agenda.

Nothing further

(e) Footpath forum

Nothing further

(f) Western Vale Community Town Council forum

Latest meeting held 15th April 2026, following .

The meeting considered the Vale's response to the forum's letter of 29th January 2026, vis proposals to improve working arrangements between Rural Vale Town and Community Councils, Vale of Glamorgan Council, and operation of the Vale Council's Community Liaison Committee. (Minute 25 (f) (i) February 2026 refers)

The draft Minutes together with the Vale's response had been circulated with the Council's agenda.

The forum is in the process of reviewing the response following which a further meeting will be held with the Vale.

92) Matters relating to land holding

Wellfield Trerhyngyll – (Cllr Bancroft)

Concerns had been expressed regarding dog fouling at the children's playground.

Resolved: Defer to next meeting for more information.

93) Planning applications

(a) The following Planning Applications were considered:

Application No.	Location & proposal	Community Council's Recommendation
2026/00315/FUL	Wayside Cottage, Llwyn Nwydog Farm, Cowbridge Road, Talygarn – Single-storey rear extension	No objection
2026/00311/FUL	Penllyn Castle, Penllyn – Construction of fencing and gates around immediate garden	No objection
2026/00280/FUL	Tudor Bungalow, Cowbridge Road, Ystradowen - Demolition of bungalow and detached garage, replacement dwelling and detached garage, landscaping, boundary treatments and associated works.	No objection
2026/00240/LBC	Penllyn Castle, Penllyn - Alteration to Drawing room door. Change of plaster to tower plus wall to WC. Fence & gates to curtilage of garden.	No objection

Resolved: That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

94) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
	Payments by bank transfer:		
4	Mr AD Williams	May 2026 salary	450.00
5	Vision ICT Ltd.	Web site hosting 2026/27	209.44
6	Mr M. Bancroft	Trerhyngyll summer fayre - Grant	80.00

Resolved: Schedule of payments as above be approved.

(b) Out-turn report 2025/26

Council discussed the report as below prepared and presented by the Clerk and Responsible Finance Officer.

OUTTURN REPORT 2025/26				
	LAST YEAR 2024-25	CURRENT YEAR 2025-26		
	Actual	Budget Original	Budget Revised	Actual
	£	£	£	£
EXPENDITURE				
Clerk's Salary	6527	6725	6820	6737
Employers NI contributions	0	0	175	260
Clerks telephone / broadband /mileage	814	845	760	772
Insurance	541	555	568	568
One Voice Wales membership	275	280	290	290
Training	120	100	42	21
Stationary,Printing, Postage etc	149	170	250	244
External Audit Fee	620	360	360	360
Internal Audit Fee	270	275	275	275
IT equipment maintenance	60	100	50	20
IT equipment purchase	0	500	0	0
Web site hosting etc	154	160	154	154
Bank charges	78	80	80	144
Chair's chain of office	633	0	568	564
R & M Penllyn (Winchfield / Parish Fld):				
Grass cutting	0	1850	1320	1980
Contribution	0	-665	-475	-725
Tree work	0	1000	1000	0
Annual Playground Safety Inspection	0	105	105	0
R & M Trerhyngyll (Wellfield):				
Grass cutting	1500	1150	1050	1500
Hedge trimming	168	275	275	0
Mole control	10	125	50	20
Annual Playground Safety Inspection	0	100	100	0
Quarterly playground inspections	0	360	345	345
Tree work	0	1000	1000	0
R & M Notice Boards	0	50	50	0
R & M Salmon's Wells				
Gounds maintenance	306	325	325	325
Replacement benches	150	0	0	0
Poppy Wreath & Donation	100	110	100	100
Grants:				
Grants - Christmas / Summer	375	400	450	489
Members & Chair's allowance	624	2000	1025	816
Meeting Venue Charges	260	350	275	220
INCOME - Precept	-14500	-16250	-16250	-16250
- Bank interest	-120	-77	-75	-97
- Wayleaves / rents	-3	-3	-3	-3
Surplus / (Deficit)	889	-2355	-1059	871
BALANCED BUDGET	0	0	0	0
Reserves / cash				
B/fwd in hand	14744	12347	14117	14117
Revenue contribution as above	889	-2355	-1059	871
"Capital" grants playground imp	14474	0	0	0
"Capital" spend playground imp	-15990	0	0	0
C/fwd in hand	14117	9992	13058	14988

Resolved: That the report be noted

(c) Statutory Annual Audit Return 2025/26 Accounts

As required by statute, Council considered the above as prepared by the Clerk and Responsible Finance Officer.

Resolved: That the return as above be approved, Chairman be authorised to sign same.

95) Members Training Programme 2026/27.

Will proceed as required.

96) Any other business – Matters for information or consideration at next meeting.

None

97) Confidential matters

None

98) Date time next meeting

Next meeting Monday 1st June 2026, 7pm.

Signed:

Chair

Date: