

Penllyn Community Council

Clerk to the Council
Mr AD Williams
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Minutes of an Ordinary Meeting of Penllyn Community Council held
at the Llansannor Community Hall, City

7.30 p.m. on Monday 2nd March 2026

Present – Councillors P. Summers (Llansannor) Vice Chairman, J. Baker (Ystradowen), M. Bancroft (Ystradowen), S.C Howells (Ystradowen), A. Jarvis (Ystradowen), L. Tiessen (Penllyn).

Also in attendance : Mr A. D Williams, Clerk to the Council.

36) Apologies for absence

Councillors: P. Eslambolchillar, D. Fardo, E.P Jarvis and C. Roach.

37) Declarations of interest under the Council’s Code of Conduct

Cllrs Bancroft and Howells as trustees of the Evan Jenkins Charity – Dispensation granted by Vale Council’s Standards Committee “to speak” but not “to vote”.

38) To consider any requests for public participation.

None

39) To approve the minutes of the Council meeting held on 2nd February 2026.

Resolved: The draft minutes be approved.

40) Matters arising from minutes other than appearing below

Cllr Summers spoke to his written report covering all that below, circulated by the Clerk to all Members 28th February 2026, Members are referred to that report for fuller information

- (i) Tenewith”, Trerhyngyll. 2023/00380/FUL (Minute 46 (c) January 2026 refers) – The Clerk confirmed that following further investigation, and as previously resolved, will be writing to the Vale’s Head of Planning as a matter of urgency.

- (ii) Vale Council matters – Highways potholes and flooding (Minute 21(ii) refers)– Hillside Farm ,(Penllyn to Llanharry road), and old railway bridge (Llanharry to Aberthin road)

Ditch at old railway bridge redug, that at Hillside Farm redug in part.

Investigation of subsidence at old railway bridge delayed due to discovery of sizeable gas main below.

Various potholes at both sites have been addressed.

All residents encouraged to make full use of the Vale’s web site pothole reporting system.

- (iii) Brigham Farm, Llansannor – land stripping (Minute 21(iii) refers).

Nothing further from Vale Council, Appeals and Enforcement team.

41) Community police matters

No police attendance, no written received.

42) Vale Council Matters

Nothing further

43) Chair and Members reports and communications

None

44) Delegates reports

Cllr Summers spoke to his written report covering all that below, circulated by the Clerk to all Members 28th February 2026, Members are referred to that report for fuller information.

- (a) One Voice Wales.

(i) One Voice Wales meeting 12th January 2026 - Minutes

(ii) Webinar presentation “Key considerations for Town / Community Council’s affected by a Community or electoral review”.

Page 21 provides that those Council’s affected should “liaise with the principal council, the billing authority will need to inform the electorate of all changes within the local authority area”

Clerk will write to Vale Council making some preliminary enquiries in relation to Sandy Lane , Clair Gardens etc.

- (b) Llansannor and Llanharry CIW School

Nothing further

Next Governors meeting scheduled for 11th March 2026

(c) Vale Council Community Liaison Committee

Next meeting scheduled for 16th April 2026(Subsequently cancelled)

For completeness only :

Request for Vales policy and plans for scheduled and reactive highways repairs etc... be places on the Community /liaison Committee agenda. (Minute 23 (i) February 2026 refers) - Response from Vale received 26th March :

“I am writing to advise that I am still waiting on a response from the relevant Director in relation to your request..... “ but I will contact you again as soon as I have received a reply to discuss next steps.

(d) Vale Council Public Services Board.

Meeting held 3rd February 2026.

Miscellaneous reports / presentations of general interest circulated:

Welsh Index of Multiple Deprivation.

South Wales Fire & Rescue - Comm Risk Management Planning

Vale Council Budget for Consultation 2026/27

Starting Well The first 1000 days

Clinical Services, Shaping our future

Community Safety December 2025 Data Report

(e) Footpath forum (Cllr A Jarvis)

Next meeting expected 11th March 2026.

(f) Western Vale Community / Town Council forum.

Most recent meeting was 15th December 2026

Significant matters developments since that above :

“The Forum’s“ final proposals sent to the Vale Council response still awaited.

(g) Vale Council Standards Committee (Cllr Summers)

Nothing further.

45) Matters relating to land holding

Winchfield , Graig Penllyn – Grass cutting 2026 (Cllr Tiessen)

The Clerk will clarify with Vale Council.

46) Planning applications

(a) The following Planning Applications were considered:

Application No.	Location & proposal	Community Council's Recommendation
2026/00109/FUL	Tyn – Y- Coed, Ty Mawr Close, Ystradowen – Single storey flat roof extension	No objection
2026/00151/FUL	5 Thomas Clarke Road, Cowbridge – Dormer to rear	No objection

Resolved: That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

(b) Other - Deposit Revised Local Development Plan – Consultation response

Drop-in session at Cowbridge Town Hall attended by Clls Howells and Summers.

Cllr Summers advised Council of his concerns regarding the plan's failure to address the provision of affordable housing outside of settlement boundaries vis in the open countryside.

Resolved: Delegated authority be granted to the Clerk in consultation with the Vice Chairman to respond to the consultation.

47) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
871	Mr AD Williams	March 2026 salary £449.27,	
		Expenses & disbursements Oct 25 to Mch 26 £399	848.27
872	HMRC	HMRC PAYE & employers NI 4 th quarter 2025/26	401.68

873	Mr B Oliver	Salmons wells maintenance 2025/26	325.00
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Resolved: Schedule of payments as above be approved.

48) Members Training Programme 2025/26.

Will proceed as required.

49) Evan Jenkins Charity – Consideration of Trustees presentation.

Response to Evan Jenkins Charity Presentation to Council 2nd February 2026 requesting approval to amend the Scheme of the Charity in respect of the nomination of trustees.

Council considered a draft response, prepared and circulated to all members by Cllr Summers prior to the meeting.

It was agreed that, to give Members further time to consider the matter, any further amendments subsequent to Council should be sent to the Clerk within the next week.,

Resolved: Delegated authority be granted to the Clerk in consultation with the Vice Chairman to respond to the Evan Jenkins trustees.

50) One Voice Wales – Replacement delegate

Resolved: Defer to Annual Meeting.

51) Any other business – Matters for information or consideration at next meeting.

None

52) Confidential matters

None

53) Date time next meeting

Next meeting Monday 13th April 2026, 7pm.

Signed:

Chair

Date: