

Penllyn Community Council

Clerk to the Council
Mr AD Williams
13 Wye Close, Barry,
Vale of Glamorgan. CF62 7TF
Phone 07813 318085
Email – penllyn.community.council@gmail.com

Minutes of an Ordinary Meeting of Penllyn Community Council held
at the Llansannor Community Hall, City

7.30 p.m. on Monday 2nd February 2026

Present – Councillors P. Summers (Llansannor) Vice Chairman, J.Baker (Ystradowen), M. Bancroft (Ystradowen), S.C Howells (Ystradowen), A. Jarvis (Ystradowen), E.P. Jarvis (Llansannor), C. Roach.(Penllyn).

Also in attendance : Mr A. D Williams, Clerk to the Council; Mr P. Davies and Rev D. Ballard trustees of the Evan Jenkins Charity; Mr P Whiting.

In the absence of the Chairman, Cllr Summers (Vice Chairman) took the chair.

The Vice Chairman welcomed Mr Peter Davies, Rev Ducan Ballard and Mr Peter Whiting to Council.

Presentation – Evan Jenkins Charity

Mr Davies and Rev Ballard addressed Council regarding proposed changes to the trust's deed regarding the nomination of trustees, following which they responded to Councillors question.

The Vice Chairman thanked them for their presentation and advised that due to time pressures that evening consideration of their proposals would be deferred to the next meeting of Council.

17) Apologies for absence

Councillors, P. Eslambolchillar, D. Fardo and. L. Tiessen

18) Declarations of interest under the Council's Code of Conduct

Cllrs Bancroft and Howells as trustees of the Evan Jenkins Charity, formal applications for dispensation to be submitted to Vale Council prior to next Council meeting.

19) To consider any requests for public participation.

None

20) To approve the minutes of the Council meeting held on 5th January 2026.

Resolved: The draft minutes be approved.

21) Matters arising from minutes other than appearing below

Cllr Summers spoke to his written report covering all that below, circulated to all Members 30th January 2026, Members are referred to that report for fuller information

- (i) Planning - "Tenewith", Trerhyngyll. 2023/00380/FUL (Minute 11(b) refers) – Clerk reported that, he had written again to Vale Planning enforcement but to date no response had been elicited.

Resolved: That, subject to confirmation regarding the current status of the works , the matter be escalated, the Clerk write to the Head of Sustainable Development with copies to the case officers in enforcement and Planning.

- (ii) Vale Council matters – Highways potholes and flooding – Hillside Farm , (Penllyn to Llanharry road) and old railway bridge (Llanharry to Aberthin road)

Following meetings / correspondence with Vale officers progress can be reported in relation to the persistent flooding at sites as above, works anticipated within next 2/3 weeks.

- (iii) Brigham Farm, Llansannor – land stripping (Minute 168 (a)).

Latest received from Vale Council, Appeals and Enforcement team 29th January 2026, all work on site has been suspended, owner indicates his intention to submit a Planning application to retain the material on site and reprofile back to agricultural land.

Residents should report any pertinent activity directly to Vale Council, Appeals and Enforcement team .

- (iv) Boundary Commission - Vale Council ward electoral arrangements (Minute 168 (b) December 2025 refers) – Notice of Final Recommendations.

Welsh Government is presently consulting on the Commission's final proposals, no different from that previously reported, closing date mid-March 2026.

22) Community police matters

No police attendance, written report as below for month of December 25 received from PCSO Stephen Davies.:

Burglary 1

23) Vale Council Matters

Cllr Summers spoke to his written report covering all that below, circulated to all Members 30th January 2026, Members are referred to that report for fuller information

(a) Highways potholes and flooding:

- (i) Council gave further consideration to the above, and at the suggestion of Cllr Summers it was.....

Resolved: That a request for information on the Vale's policy and plans for scheduled and reactive highways repairs, improvements, and maintenance, be placed on the next Community Liaison Committee agenda 16th April 2026.

- (ii) On-line pothole reporting - Members are requested to make full use of the Vale Council's online pothole reporting system.

24) Chair and Members reports and communications

None

25) Delegates reports

Cllr Summers spoke to his written report covering all that below, circulated to all Members 30th January 2026, Members are referred to that report for fuller information.

(a) One Voice Wales.

One Voice Wales meeting 12th January 2026

Main items discussed were presentation by Older peoples Commissioner, Welsh Government guidance to Town and Community Council's (TCC) on procurement [Smarter public procurement in Wales | GOV.WALES](#), OVW Annual General Meeting, assistance to TCC's affected by the Boundary Review

(b) Llansannor and Llanharry CIW School

Next Governors meeting scheduled for 11th March 2026

(c) Vale Council Community Liaison Committee meeting - 22nd January 2026.

Significant matters discussed :

South Wales Fire & Rescue Service presentation – Free community fire safety advice and smoke alarms especially to the vulnerable and elderly. [Request a visit - South Wales Fire and Rescue Service](#)

Minutes can be viewed at [26-01-22](#)

(d) Vale Council Public Services Board.

Next meeting expected 3rd February 2026.

(e) Footpath forum (Cllr A Jarvis)

Next meeting expected 11th March 2026.

(f) Western Vale Community / Town Council forum.

Most recent meeting was 15th December 2026

Significant matters developments since that above :

- (i) "The Forum's" final proposals sent to the Vale Council.
- (ii) Vale Monitoring Officer / TCC Clerks meetings format etc
- (iii) Vale support to Community Councils affected by the Boundary Review.

(g) Vale Council Standards Committee (Cllr Summers)

Nothing further.

26) Matters relating to land holding

None

27) Planning applications

(a) The following Planning Applications were considered:

Application No.	Location & proposal	Community Council's Recommendation
2025/00140/FUL	Crofta, Ystradowen - Conversion of 3 no. historical stone barns into self-contained holiday units. Building 1 no change, building 2 adapted to provide bat loft, building 3 converted to reception, laundry and storage..	No objection
2025/01188/FUL	Tewgoed House, Pentre Meyrick, Cowbridge - Change of use of 2 no. units from ancillary accommodation (residential) to short term holiday lettings (max stay 31 days)	No objection
2025/00787/FUL	Clare Garden Village, Land at North West Cowbridge, Cowbridge - Engineering works widening and	No objection

	deepening of surface water drainage channel and creation of new SUDS drainage basin, translocation of existing hedge and associated drainage connections, landscaping and public realm works.	
2026/00041/FULL	Hen Ffald, Trerhyngyll, Cowbridge - Erection of a single storey rear extension, two storey side extension, enlarged porch, installation of rooflights and solar panels, external wall cladding / rendering, together with associated external alterations.	No objection

Resolved: That the recommendation as set out above be forwarded to the Vale of Glamorgan Council.

(b) Other - Deposit Revised local Development Plan

Will be available to view and comment at various locations within the Vale until 11th March 2026, all information can be viewed at : [Replacement Local Development Plan](#)

28) Finance

(a) Payment of accounts:

Chq No.	Payee	Details	Amount £.p
863	Cheque cancelled	Replaced by cheque 866 below	
864	Mr AD Williams	February 2026 salary £450, deposit fees Lloyds On- line banking £100.	550.00
865	Mrs S. Howells	Councillor allowance 2025/26 £208, bouquet £46	254.00
866	One Voice Wales	Training – Cllr Baker	21.00
867	Mr. M. Bumford	Internal audit fee 2025/26	275.00
868	Wales Audit Office	External audit fee 2025/26 (Est)	360.00
869	Evan D. Rosser	Grass cutting Winchfield – Sept. to October 25 – 3 No. cuts @ £220+ VAT - Min. 77 refers £792	
	Evan D. Rosser	Grass cutting Wellfield – Sept. to October 25 - 3 No. cuts @ £ 150 + VAT – Min. 52 refers £540	1332.00
870	Llansannor Community Hall Assoc.	Hall charges for Council meetings 2025/26 – 11 No. meetings @ £20	220.00

Resolved: Schedule of payments as above be approved.

29) Members Training Programme 2025/26.

Will proceed as required.

30) Councillor vacancy (Ystradowen) – Co-option consideration.

Clerk reported Vale Council had confirmed no application for an election had been received, it was therefore open to this Council to consider co-option.

Resolved: That Council's intention to fill the vacancy by co-option and inviting applications from suitably qualified persons, be advertised.

31) Evan Jenkins Charity – Presentation by trustees.

Resolved: Consideration be deferred to next meeting

32) One Voice Wales – Replacement delegate

Resolved: Defer to next meeting

33) Any other business – Matters for information or consideration at next meeting.

None

34) Confidential matters

None

35) Date time next meeting

Next meeting Monday 2nd March 2026, 7pm.

Signed:

Chair

Date: